

System Managers' Meeting

August 9, 2005

Transit and Hold Slips – Tammy asked if staff would object to printing on both sides of transit and hold slips so they could be used more than once. This would save money. Staff are already cutting off the tops and reusing them at many libraries. TPL asked if printing at top and bottom on both sides, so that they could be used up to four times would be useful. We will print some that can be used twice and evaluate this in a few months.

MiLE Delivery Issues – Kim Shearer is getting a lot of calls from TLN that college items lent to SLC libraries are ending up in their delivery without packaging. These items must be sent back to TPL, TPL must then determine which library mis-packaged the items, then they must be sent through delivery to the borrowing library. This adds days to the return time.

All items owned by non-public libraries (academic, school, hospital, etc.) must go in bags (or boxes) and be labeled. This will be added to the training sessions that will be starting after the Ursa upgrade, which is likely to happen around December.

If you aren't sure whether or not an item needs packaging and labeling, package and label it. UPL finds the link off the MiLE homepage very useful for determining if this is necessary. ARM writes the MiLE number on the outside of incoming packages, and reuses the same packaging to return the item.

May 2005 History Logs – We have lost the May 2005 history logs. We do not know how this happened. It is long enough ago that the backup tapes have been over-written.

We will be revising our backup schedule to keep tapes for longer.

This will affect logscans. Transactions that took place during May 2005 have been lost. Statistics are still ok.

Rebooting Comcast Equipment – When you need to reboot the Comcast equipment, please wait 10 minutes before trying again. Sometimes, it takes more than a few minutes for the equipment to come up fully.

Comcast Status – Tammy reported that Comcast has traced the lines from RSV and SHL to the Comcast nodes. This has ruled out physical line issues. Tammy has asked that the SMC equipment be replaced with Cisco routers. There will be a Shared Technology meeting this afternoon, and that group will consider moving SHL and maybe RSV to XO Communications. This would cost approximately three times more than the Comcast lines. Tammy is looking at the contract and at our options.

Round Robin – TPL wished to say 'Dynix' just for the heck of it.

WAM asked what could be done to remove WEG from the system. It will not be reopened. SLC staff will meet with WPL staff, and discuss how to do this without breaking the database.

CHE is about 3/4 of the way through their move. Check their webpage for the current

tentative opening date.

SCS has noticed that patrons can use previous ID numbers to charge out items. They are concerned that charges are going on the wrong record as well as not wishing that lost cards be valid.

The previous ID is on the same record as the current ID, so items are being put on the proper record. SLC staff will see if there is a system setting to make previous IDs invalid for charging out materials. We do not wish to delete the barcodes, because they are useful in logscans.

SCS is getting a lot of non-dated items in delivery from CMPL. This means they do not know how far to backdate the discharge. Julianne Morian is the System Manager at CMPL.

SCS is looking for a part time circ clerk and a part time children's librarian. They had 175 applicants for their computer clerk position.

The next version of the server software, GL 3, is scheduled to be released at the end of August. We'll load it on the test server in September, and have "come play with the new version" sessions in the training center. Kristen will train staff in October, and we'll upgrade in November. There will be no more training classes until we've got the new software.

Next Meeting – The usual Sept. meeting date is not workable, due to Tammy and Kristen being out of town. The 6th is right after a 3 day weekend, which was not popular. We decided to skip meeting in Sept.

The next meeting will be October 11 at MCL.

Attendees

Smith	ARM
Kirsten	CHE
Laviolette	CLL
Price	EPL
Vanttevel	LWM
Casamer	MCL
Blevins	ROG
Eicke	RSV
Harvey	RSV
Stier	SBL
Orlando	SCS
Pierce	SHL
Horn	TPL
Doege	UPL
Urban	WPL
Turgeon	SLC
Valyi-Hax	SLC
Potter	SLC

