System Managers Meeting
June 14, 2005

Passwords and Overrides – It is time to change passwords and overrides again. Please include letters and numbers in all new passwords and overrides. They should also be at least 6 characters in length. They cannot be proper names or words in the dictionary.

Please call the computer room (do not e-mail them) with your new passwords and overrides by Friday, July 8, 2005.

Collection Agency – As a reminder, if an item is sent to collection and the patron pays the fee and overdues, all money collected must be sent to the library that sent that patron to collection.

We will now run the sync report monthly, so Sirsi and Unique agree on bills.

SCS has found a problem with patrons who have been sent to collection, pay what they owe and get a new card. Fines and fees are not being cleared off the old cards. This is why we will now run the sync report.

UPL asked that staff be reminded to please just overlay patron records with new card numbers rather than deleting patron records. Deleting patron records removes all of the patron's history, which can be needed, especially when there are disputes with Unique.

Delivery Bags – The delivery staff do not like the idea of different bag colors for AV materials. They would prefer AV materials bags be marked by a luggage tag or other marking. This is acceptable to the group.

Round Robin – RSV has traced the CD issue (covers being stolen and replaced with scanned copies) to one family.

SHL has been going down and having to reboot Comcast equipment 4 or more times every day for too long. Comcast is supposed to replace equipment today, but the level of service has been unacceptable. Nor have they mentioned the router firmware patch we were promised would solve many issues months ago.

WAM had Comcast disconnect issues. When Comcast came out, they found bandwidth use was so high, it was knocking Workflows off the network. This is potentially an issue for all libraries offering public Internet access, although it was library staff who were causing the issue at WAM.

WAM requests that staff again be reminded to not put Avery labels on WPL materials.

WAM also requests that staff again be reminded to not use overrides to place holds on non-holdable feature films. They will not be sent.

The only exception to this is Ann Langlois, the AV cataloger. She will place holds on non-holdable AV materials as she needs them for cataloging.

MPL will be closed to the public next week, but will be in the building to fill holds and receive deliveries until they all take off to Chicago for ALA.

MPL is joining Michicard.

CLL asked where the list of participating Michicard libraries was. It is on the LOM website (http://envoy.libraryofmichigan.org/isapi/4disapi.dll/Directory/Results.html?Category=Michicard&Name=&Director=&City=&County=&Cooperative=&Class=). SCS will send some spare lists over to CLL.

TPL asked why the iBistro call number display is broken again. It is displaying the call number associated with the first library to add a copy, not with the gateway library.

This was fixed. An upgrade broke it. Sirsi says it was never fixed.

It was decided to again turn off the display of call numbers on the first hit page.

SHL asked when the next release was now scheduled to come out. GL 3.0 is on schedule for the end of August.

Next Meeting July 12, 2005 at 9:30 am at MCL.

Attendees

Laviolette	CLL
Morian	CMPL
Price	EPL
Couck	LEN
Casamer	MCL
Goike	MPL
Blevins	ROG
Eick	RSV
Stier	SBL
Woodford	SCS
Lasky	SHL
Brodak	TPL
Horn	TPL
Doege	UPL
Urban	WPL