

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038-1132

Board Meeting
May 26, 2005

- I. The meeting was called to order at 7:00 p.m. at the Roseville Public Library by Lynne Gregory, Chair.

Trustees present: Loraine DeMuynck (Chesterfield) Michael Keith (Roseville),
Lynne Gregory (Troy), Kathelyn Tracy (Utica), Frank Pasternak (Warren)

Trustees absent: Judith Weibel (Romeo), Mark Wollenweber (St. Clair Shores),
Robert Kearis (Shelby Township), Nancy Todorovich (Sterling Heights),

Staff present: Tammy Turgeon (Suburban Library Cooperative)

- II. Approval of the Agenda.

Keith moved to approve the Agenda, supported by Pasternak. Motion carried.

- III. Approval of the minutes of the last meeting.

Keith moved to approve the minutes of the last meeting, supported by Pasternak. Motion carried.

- IV. Member Library concerns.

Can each respective library assign an alternate Board representative so quorum can be met? Turgeon will present Plan of Service as an item on the agenda of the June Director's meeting.

Board members requested a signature stamp to sign bills. Board recommended that Paquette review minutes regarding previous discussions and obtain cost of signature stamp.

- V. Approval of the bills.

DeMuynck moved to approve payment of the bills, supported by Pasternak. Motion carried.

- VI. Action Items.

- A. Audio Visual Collection Enhancements (enclosure)

Motion made by Keith to allocate monies to the Audio Visual Collection, seconded by DeMuynck. Motion carried.

- B. Automation System Fee Structure (enclosure)

Motion made by DeMuynck to approve the automation system fee structure remaining at the current level of \$4,600/staff user/year for the 2005-2006 fiscal year, supported by Tracy.

Motion carried

VII. Information Items

A. Automation Report.

Director's Station training for member libraries will be held in June.

B. Budget Report.

The Internal Service Fund budget has a revised budget appropriations column. The Maintenance line item was increased by \$13,000 to cover router and firewall maintenance. The funds were allocated by decreasing the Depreciation line item by \$10,000 and depleting the Professional Services line item of \$3,000. Pasternak moved to approve the changes to the revised budget, supported by Keith.

Motion carried. Pasternak made motion to receive and file the Budget Report, supported by Tracy. Motion carried.

C. Investment Report.

Pasternak moved to receive and file the Investment Report, supported by Keith.
Motion carried.

VIII. Public Participation.

IX. The next meeting will be held on June 30, 2005 at the Macomb County Library at 7 p.m.

X. Pasternak moved to adjourn at 7:15 p.m., supported by Keith. Motion carried.

Respectfully submitted:

Nancy Todorovich, Secretary