

**SUBURBAN LIBRARY COOPERATIVE**  
**16480 Hall Road**  
**Clinton Township, Michigan 48038-1132**

Board Meeting  
September 22, 2005

- I. The meeting was called to order at 7:00 p.m. at the Macomb County Library by Lynne Gregory, Chair.

Trustees present: Michael Keith (Roseville), Mark Wollenweber (St. Clair Shores), Nancy Todorovich (Sterling Heights), Lynne Gregory (Troy), Kathelyn Tracy (Utica), Frank Pasternak (Warren)

Trustees absent: Loraine DeMuynck (Chesterfield), Robert Kearis (Shelby Township), Judith Weibel (Romeo)

Staff present: Tammy Turgeon (Suburban Library Cooperative)

- II. Approval of the Agenda.

Turgeon requested an additional Action Item VI. F., titled Purchase SLC Library Bags, to the Agenda.

Keith moved to approve the Agenda with the addition, supported by Tracy. Motion carried.

- III. Approval of the minutes of the last meeting.

DeMuynck name replaced with Todorovich under Agenda Items V. & VI.

Keith moved to approve the minutes of the last meeting, supported by Tracy. Motion carried.

- IV. Member Library concerns.

There were none.

- V. Approval of the bills.

Pasternak moved to approve payment of the bills for July, August and September 2005, supported by Todorovich. Motion carried.

- VI. Action Items.

- A. SLC ILL Policy (enclosure)

Member libraries have agreed to decrease the number of years that the AV material is acquired and available for holds to three years.

Motion made by Todorovich to approve the SLC ILL Policy, seconded by Tracy. Motion carried.

B. 2004/2005 Revised Budget (enclosure)

The column on the left is our current budget and the other column is the revision. State aid is different because we got less in the direct state aid that goes directly to the Suburban Library Cooperative. This year, SLC had more indirect state aid due to MPL having an increase in population due to a special census.

Professional Services cost increased because SLC switched from three to four newsletters.

Special Projects overage of \$5000 due to the MISD grant money for “Navigating Your Neighborhood Library” booklet was received this fiscal year. The PR group will be looking at some marketing options for member libraries.

Cataloging expense is lower as SLC did not join Mel Cat this year.

Motion made by Keith to approve the 2004/2005 Revised Budget, supported by Pasternak. Motion carried.

C. 2005/2006 Annual Plan (enclosure)

Turgeon to make corrections to the outline numbers as recommended by Todorovich.

Wollenweber recommended that the Director form a small committee to work on the contract review with Macomb County Library.

Motion made by Wollenweber to accept the changes in the 2005/2006 Annual Plan, seconded by Keith. Motion carried.

D. 2005/2006 Salary Schedule (enclosure)

A committee of eight Council Directors completes the Suburban Library Cooperative’s director evaluation. The Director, Turgeon, completes the staff evaluations and uses the consumer price index for the annual cost of living increase.

Motion made by Pasternak to accept the 2005/2006 Salary Schedule, seconded by Tracy. Motion carried.

E. 2005/2006 Budget (enclosure)

The budget reflects the 43.9 direct state aid and 35.9 indirect state aid. State aid is being cut drastically for the libraries to 35.9 cents. SLC budget is down nine percent. The decrease in state aid reduced our Special Projects line item.

Turgeon will send list of legislators to Board and Council of how legislators voted on the state aid issue.

Motion made by Wollenweber to accept the 2005/2006 Budget, seconded by Keith. Motion carried.

F. Purchase SLC Library Bags

Money received in this fiscal year, from last years Macomb ISD grant for part of the “Navigating Your Neighborhood Libraries” booklet, is still available. The PR Committee would like to purchase bags for our member libraries.

Motion made by Wollenweber to purchase SLC library bags from American Plastic Bags at a cost not to exceed \$5,000, seconded by Todorovich. Motion carried.

VII. Information Items

A. Automation Report.

SLC has upgraded the test server to GL3.0. It is not available outside of the building yet. Some of the changes of the new release are: removing the ability for libraries to delete each other’s items from the system, do not have to create item records for on-order items so that holds can be placed and bar code validation (if you want us to turn it on.) The java client looks more like windows, but the functionality is the same with more options and seems easier to use. Training will start for System Managers first, then the Circulation staff training will start mid-October thru November. We project to go live on the production server in mid-November.

B. Investment Report.

Pasternak moved to receive and file the Investment Report, supported by Wollenweber. Motion carried.

VIII. Public Participation. None

IX. The next meeting will be held on October 20, 2005 at the Macomb County Library.

6:00 p.m. Suburban Library Cooperative Board Meeting  
6:30 p.m. dinner  
7:00 p.m. Joint Board Meeting with Macomb County Library

X. Pasternak moved to adjourn at 8:00 p.m., supported by Wollenweber. Motion carried.

Respectfully submitted:

Nancy Todorovich, Secretary