

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
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COUNCIL MINUTES

St. Clair Shores Public Library
April 14, 2005

I. The meeting was called to order at 9:38 a.m. at the St. Clair Shores Public Library.

Present: Smith (Armada), Laviolette (Center Line), Hage (Clinton-Macomb), Sterling (Eastpointe), Parus (Harper Woods), Hoffmeyer (Lenox), Thomas (MacDonald), Labelle (Macomb), Kruse (Romeo), Orlando (St. Clair Shores), Woodford (St. Clair Shores), Chambers (Shelby), Lingeman (Sterling Heights), Henderstein (Warren), Turgeon (SLC), Valyi-Hax (SLC).

Absent: Lusardi (Chesterfield), Schmidli (Fraser), Reghi (Lois Wagner), Worrell (Mount Clemens), Valade (Roseville), Stoutenburg (Troy), Doege (Utica)

II. Approval of the Agenda.

Hage moved to approve the Agenda, supported by Labelle. Motion carried.

III. Approval of the minutes of the last meeting.

Hage moved to approve the minutes of the last meeting, supported by Chambers. Motion carried.

IV. Suburban Library Cooperative Business.

A.Automation

Chris and Ken are still doing site visits and they are going well.

SLC Mobile Wireless Training Lab workshops are continuing in April.

Director's Station training for SLC staff is the week of April 18th and then we can schedule the training for member libraries.

CHE and ROG are testing the simultaneous user activity. A report with a recommendation will be available at the next council meeting.

Seven libraries have not submitted their email validation forms. Please send these back to Chris as soon as possible.

PC pricing sheets from Dell and Gateway were distributed. Dell cost is \$1,196.00 and Gateway is \$1,316.00. Microsoft Office Professional and floppy drives are not included in the Dell package, but can be purchased separately. Floppy drives are \$30.00. If you do not have Microsoft Office on your system now, SLC will buy the Professional software for \$44.90 for a license and \$20.00 for a disk. SLC policy states we can only buy Dell & Gateway PCs. Please submit orders by May13th to Chris Frezza.

Comcast calls are ongoing and we are waiting for the manufacturer to fix the router problems. SBC DSL line is another consideration and we may try the system out at a smaller library.

B. Records Retention Policy Training(enclosure)

Darlene Paquette and I attended a training session at the Library of Michigan a few weeks ago and we have setup two training dates to review the materials with you. The training dates are May 6th for library classes I, II & III and May 19 for classes IV, V & VI. Both training dates are from 11:30 am - 1:30 pm (lunch included) at MCL and two people can attend.

UNAPPROVED

You should have your boards adopt this policy officially, but you are legally bound by it now.

V. Announcements and Information.

A. Library Day at Comerica Park

Tickets distributed to each Library. Make checks payable to SLC. SLC did buy the tickets, so please try to sell them all. If you need more tickets, contact Darlene Paquette by April 25th. If you have tickets you cannot sell, please contact Darlene soon, so we can find someone to buy them.

B.MLA Public Policy

No report.

VI. Member libraries' announcements/concerns.

Thank you to St. Clair Shores Public Library for hosting the meeting.

ARM - Looking for copies of management letters for GASB 34.

CLL - No Report.

CHE - Absent.

CMM - ALA election results are due out May 2nd. ALA is Fedexing ballots out. Train finished in children's section.

EPL - Budget cut to last year's budget. Hours are changing. Starting July 1st, we will be closed on Fridays and open on Saturdays all year.

FRA - Absent

HPW - Lots of building activity and looking forward to four months from now.

LEN - No report.

LWM - Absent.

MPL- Working on budget and may expand our community room.

MCL - Future of the County Library is at risk along with Suburban Library Cooperative, Macomb Literacy Partners, LBPH and reference services. The cost of these services will spill outward to all the libraries in the Cooperative. Please support us by contacting your commissioners. Marsha Devergilio, Director of Literacy, is retiring July 29th.

MTC - Absent.

ROG - Newsletter distributed. Gary Schmidt, a Newberry Prize Winner will be presenting. Marina's retirement date is June 30th. Interviewing has started for replacement Director. Low vision testing was available due to a grant of \$2,500 from Graubner was matched by GM, also received a grant of \$5000 from Ford Motor Co. to purchase Spanish Language materials. CPU was recently stolen.

RSV- Absent

SCS- Friends book sale raised over \$3000. Sue Mihalic has accepted the position of Assistant Library Director. Recent budget meeting reduced 1 mil amount. Woodford raised question regarding status of District Library revisions. Parus has a copy of the recent District Library survey results.

SBL- No Report.

SHL- No Report.

TPL- Absent.

UPL- Absent.

WPL- Notable author, Patrick Livingston, is coming May 27th. 60 applications for the LTA position have been received. Kate Pohjola has left and we are working on getting a replacement.

VI . Public Participation.

OBOC Tea/Luncheon with Dr. Elliot Engel is scheduled for May 4th from 11:30 – 2 pm at the MISD.

Delivery bags do not have to be full to be delivered. Please forward books as soon as received.

SIRSI presentation given by Rick Branham and Christina Fengl followed the council meeting.

VII. Next meeting date.

The next meeting will be May 12th at the Warren Arthur Miller Public Library.

Meeting adjourned at 10:45 a.m.