

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
(586) 286-5750

COUNCIL MINUTES

Romeo Graubner District Library
August 11, 2005

I. The meeting was called to order at 9:42 a.m. at the Romeo Graubner District Library.

Present: Smith (Armada), Kwitkowski (Chesterfield), Hage (Clinton-Macomb), Neal (Clinton-Macomb), Sterling (Eastpointe), Parus (Harper Woods), Russ (Macomb), Taskin (Romeo), Orlando (St. Clair Shores), Chambers (Shelby), Lingeman (Sterling Heights), Doege (Utica), Turgeon (SLC)

Absent: Cross (Center Line), Schmidli (Fraser), Hoffmeyer (Lenox), Reghi (Lois Wagner), Thomas (MacDonald), Worrell (Mount Clemens), Valade (Roseville), Stoutenburg (Troy), Henderstein (Warren)

II. Approval of the Agenda.

Hage moved to approve the Agenda, supported by Parus. Motion carried.

III. Approval of the minutes of the last meeting.

Change the word bond in section V. A. to bound and section VI. CHE changed to Summer Reading Program kickoff held at Chesterfield Elementary. Hage moved to approve the minutes of the last meeting as amended, supported by Orlando. Motion carried.

IV. Suburban Library Cooperative Business.

A.Automation

Plan is to upgrade the test server to GL3.0 in September, training in October and go live on the production server in November.

We have switched phone companies to Vonage for our Dial-In SVA service and have a cost savings of over \$900 per month. Turgeon will send an email with the new numbers and keep member libraries informed when the old numbers are canceled.

Directors Station is configured and training was conducted in June and July. You can get statistics on Circulation, Cataloging, OPAC searches and Acquisitions. SLC will schedule more Directors Station training in September.

All Envisionware libraries have been installed, except Warren Arthur Miller. Libraries are very happy with the product.

Comcast is tracing lines at Roseville and Sterling Heights and are replacing the SMC with Cisco hardware. If this fixes Roseville and Sterling Heights, then all libraries will get the SMC equipment replaced. Other internet line options are being investigated. Clinton-Macomb has one T1 line for both public and staff computers. A T1 line is a possibility for most libraries.

B. Review SLC ILL Policy (enclosure)

The ILL Policy is reviewed yearly.

Motion made by Lingeman to reduce the acquisition period of AV materials to three years, supported by Taskin. Motion carried.

C.2005/2006 SLC Annual Plan

Proposed changes were reviewed.

Rewrite section IV. 3. "Provide a targeted Collection development allocation to member libraries."

Motion made by Chambers to approve the changes as amended, seconded by Orlando. Motion carried.

D.2006 One Book, One Community

The OBOC Committee is interested in joining with Metronet's Everyone's Reading Program. The approved book for 2006 is Shadow Divers. Each participating library presently pays \$200 to OBOC. The fee to participate in Everyone's Reading is \$250 per library. SLC would pay for booklets and/or bookmarks.

Chambers made a motion to accept Shadow Divers as the book for 2006, seconded by Doege. Motion carried. Chambers made a motion to join with Metronet's Everyone's Reading Program and joint promotional activities, seconded by Lingeman. Motion carried.

V. Announcements and Information.

A.MLA Public Policy

Penal fines are higher this year for Macomb County Libraries. They received two years of Motor Carrier fines with interest.

SLC does not have a representative on the MLA Public Policy Committee this year. Turgeon will try to attend meetings.

B.Mentor Program/Discussion

SLC to schedule small group meetings by class size for member libraries to network and discuss relevant topics.

VI. Member libraries' announcements/concerns.

Thank you to Romeo District Library for hosting the meeting.

Community Foundation training is scheduled for September 7th at the Library of Michigan. The training is for those libraries that do not have a community foundation they are part of or to setup their own foundation.

ARM - Recommended a fire proof safe/cabinet to store important documents.

CLL - Absent.

CHE - Moved from old building. Alternate phone number is 586-598-4900 and the FAX is 586-598-7900. Grand Opening is scheduled on September 17th. Summer Reading Program finale had a last minute glitch with the original food vendor, but Midge sought/received box lunch donations for 150 people from the Outback restaurant.

CMPL - Hage has given her notice of resignation for the end of September and is going back to the Rochester Hills Public Library. Larry Neal will be the Interim Director effective Oct. 3rd. Patriot Act states that banks need two signers with account at the bank that holds the safety deposit box. Workshop scheduled on August 24th on Early Childhood Reading from 9 a.m. – 3 p.m.

EPL - The milage did not pass and the Parks & Recreation department was closed. The library has been receiving public concern/support.

FRA - Absent.

HPW - Thanks to Eastpointe Memorial Library for sharing their Summer Reading Program. Moving into the building in September and will have new hours with less time open to the public.

LEN - Absent

LWM - Absent.

MPL - Absent.

MCL - LaBelle is working on the 2006 budget. The Macomb Literacy Partners Director position is being reposted. Working on fall programs.

MTC - Absent.

ROG - Mystery authors coming on September 10th.

RSV - Absent.

SCS - We are looking for ideas to help celebrate the libraries 70th birthday on September 27th.

SBL - Art fair this weekend on Saturday and Sunday.

SHL - 2,000 kids participated in the Summer Reading Program. Sterling Fest was this past weekend and included the Summer Reading finale with The Candy Band performing for over 200 people. The Friends group sold used books and ice-cream and raised \$3,000.

TPL - Absent.

UPL - Utica is now designated a "Cool City." The City is working on making Utica a walking community.

WPL - Absent.

VII. Public Participation.

No public participation.

VIII. Next meeting date.

The next meeting will be September 15th at Chesterfield Township Library. Lunch for Christine Hage to follow.

Meeting adjourned at 11:20 a.m.