

SUBURBAN LIBRARY COOPERATIVE  
16480 Hall Road  
Clinton Township, Michigan 48038  
(586) 286-5750

**COUNCIL MINUTES**

**Troy Public Library**

**December 8, 2005**

I. The meeting was called to order at 9:46 a.m. at the Troy Public Library.

Present: Smith (Armada), Neal (Clinton-Macomb), Parus (Harper Woods), Hoffmeyer (Lenox), Labelle (Macomb), Taskin (Romeo), Orlando (St. Clair Shores), Lasky (Sterling Heights), Stoutenburg (Troy), Henderstein (Warren), Turgeon (SLC)

Absent: Cross (Center Line), Lusardi (Chesterfield), Sterling (Eastpointe), Schmidli (Fraser), Reghi (Lois Wagner), Thomas (MacDonald), Worrell (Mount Clemens), Valade (Roseville), Chambers (Shelby), Doege (Utica),

II. Approval of the Agenda.

No Quorum.

III. Approval of the minutes of the last meeting.

No Quorum.

IV. Suburban Library Cooperative Business.

A. Automation

Installation of GL3.0 last week went well. Initially, user access had to be fixed and the checkouts were slow through Tuesday. Suburban Library Cooperative has been updating a list of issues with the new release and will update it regularly. Communicating issues and their status via email has worked well to keep library staff informed. SLC requested that all concerns not on the issues list be reported. The SLC staff is meeting daily to address all of your concerns.

Printing of patron and item screens will not work until GL3.1 is installed. Presently, Circ staff could hit print screen and dump the file into Word or Paint, but this is cumbersome. Receipt printer issues are being addressed as they are reported. SLC is considering purchasing receipt printers for those libraries that do not have one.

SVA is calling people, but not making a connection back to the library to let them know who it didn't reach. This is now fixed.

On Friday, Armada had problems with Comcast. After Turgeon reached the VP of Technical Support; ARM was repaired on Tuesday. Squirrels had chewed the line to the building.

The SLC staff will meet with system managers next week to review new features now available such as barcode validation, patrons being able to suspend and unsuspend their own holds, placing holds on on-order items without creating "dummy" records, and more.

B. Committee to Review Contract with MCL (enclosure)

There would be four or five meetings (during the day) with the last meeting in May so that the information can be

## UNAPPROVED

taken to the board in June. RSV, SCS & LEN volunteered to serve on the committee.

Due to lack of quorum, no motion was made.

### C. Form Circulation Roundtable

The Circulation Roundtable would meet quarterly with the first meeting at MCL in February on a Wednesday or Thursday. Turgeon would like to have a library circ staff to head this meeting. (Linda Horn from TPL volunteered.) Turgeon, Kristen Valyi-Hax, and Lissa Potter will attend in the beginning to host and take notes.

Due to lack of quorum, no motion was made.

### D. Purchase Sirsi Secured Resources (enclosure)

Due to lack of quorum, no motion was made.

## V. Announcements and Information.

### A. MLA Public Policy

MLA Legislative update was distributed. If the state starts to collect Sales Tax for services, the libraries need to go after this new money.

### B. MiLE Update

Wayne State and Eastern Michigan Universities are not continuing with MiLE, but Saline & PALNET will be joining.

Two hour training sessions are scheduled for the new MiLE system on December 19<sup>th</sup>, 20<sup>th</sup> and 28<sup>th</sup>. The training will consist of practice on the live database.

After the training, staff can enter information in the system for patrons until patron availability on January 9<sup>th</sup>.

## VI. Member libraries' announcements/concerns.

The MLA Conference is October 10<sup>th</sup>- 13<sup>th</sup>, so the October meeting date was changed to the 19<sup>th</sup>. A revised 2006 Council meeting date schedule was sent to the Directors.

Thanks to Troy Public Library for hosting the meeting.

The second Tuesday Table Talk, for Class IV & V was very successful, the next Tuesday Table Talk is on Tuesday, December 13<sup>th</sup>, from 12 – 2 p.m. for Class VI. Please let Turgeon know if you will attend so that she can have enough drinks and dessert.

ARM - Thank you to SLC staff in getting us up and running.

CLL - Absent.

CHE - Absent.

CMPL-Coasters made from marble with local historical buildings printed on them are for sale thru the Friends group. The cost is \$45.00 for a set of four.

EPL - Absent.

FRA - Absent.

HPW - Court case is ending with the perpetrator guilty on four counts of criminal vandalism.

LEN - No Report.

LWM - Absent.

MPL - Absent.

MCL - Fall programming is finished except for the Friends "write a letter to Santa and receive a new book" program. Winter & Spring programs are full. Budget is to be cut by 3% or \$100,000. The staff is currently working on ways to reduce spending. Electricity cost is \$4,000 - \$5,000 per month and we were wondering if it was cost saving to turn computers off at night and weekends. Parus has a recent report on this issue that he will send out.

MTC - Absent.

ROG - DVD's have been checked out and the patron then sold them at Game Stop.

RSV - Absent.

SCS - We are in the process of hiring a Museum Curator and some candidates have degrees in media archival.

SBL - Absent.

SHL - Sterling Christmas is Friday, December 9<sup>th</sup> from 6 p.m. - 9 p.m. with horse drawn sleighs and other winter activities held at Dodge Park. New book called "Sterling Township 1875-1968", the SHL and the Historical Commission put the book together and are publishing with Arcadia Publishing. The cost is \$19.99 for non-profits and \$21.19 (tax included) for the public.

TPL - No Report.

UPL - Absent.

WPL -The sale from Guest shelving and books was \$5,500. \$1,500 was received from Wal-Mart. Holiday Entertaining program had 75 attendees and Tim Kiska entertained 50 guests on December 2<sup>nd</sup>.

#### VII. Public Participation.

No public participation.

#### VIII. Next meeting date.

The next meeting will be January 12<sup>th</sup> at the Macomb County Library.

Meeting adjourned at 11:10 a.m.