

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
(586) 286-5750

COUNCIL MINUTES
Clinton-Macomb Main Library
February 10, 2005

I. The meeting was called to order at 9:35 a.m. at the Clinton-Macomb Main Library.

Present: Smith (Armada), Lusardi (Chesterfield), Hage (Clinton-Macomb), Sterling (Eastpointe), Parus (Harper Woods), Hoffmeyer (Lenox), Thomas (MacDonald), Labelle (Macomb), Kruse (Romeo), Valade (Roseville), Woodford (St. Clair Shores), Lingeman (Sterling Heights), Doege (Utica), Urban (Warren), Turgeon (SLC).

Absent: (Center Line), Schmidli (Fraser), Reghi (Lois Wagner), Worrell (Mount Clemens), Chambers (Shelby), Stoutenburg (Troy)

II. Approval of the Agenda.

Kruse moved to approve the Agenda, supported by Parus. Motion carried.

III. Approval of the minutes of the last meeting.

Hage moved to approve the minutes of the last meeting, supported by Lusardi. Motion carried.

IV. Suburban Library Cooperative Business.

A. Automation

A communications plan was discussed at the system managers meeting this week. Turgeon will be writing up the plan and presenting to SLC staff to follow. Suggestions were made to both fax and email all official correspondence. Suggestion was also made to email any problems that libraries are having to system managers to find out if others are having the same problem and that when a problem is resolved that everyone is emailed then too. SLC will develop standard email subject phrasing. It was felt that more communication is better and that system managers would be responsible for determining what is relevant to them. System managers also took responsibility that they can ask each other questions on the list, which is also monitored by SLC staff. The instructions website has been very helpful to answering faq and procedural questions. A blog was discussed, but was turned down because it involves staff going to a site to get info. Overall, everyone felt being emailed info was better and that it be sent as it is happening and not to wait a week for consolidated information updates.

SVA is working now. SLC staff is upgrading it today to add the due date functionality. Per patron requests, the computer voice was slowed down when reading titles.

Comcast contracts are in the works for upgrading our service. We'll let you know when dates have been set for installation.

All wireless connections have been installed at interested libraries. The GIS system for wireless access should be delivered to SLC next week.

Director's Station installation has been delayed due to problems at other installation sites. It was taking days instead of hours to load statistical info. Installation should be completed in the next few weeks and then training will be scheduled.

Sirsi conference end of February in Nashville. Valyi-Hax and Turgeon are doing a presentation on SVA.

A. Online Database Statistics Guide

Council reviewed the publication. The Online Database Committee will continue to update. Thanks to those

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who worked on it over the past 6 months.

Motion to approve the Online Database Statistics Guide made by Lingeman, supported by Woodford. Motion carried.

V. Announcements and Information.

A. 2005 One Book, One Community Program

A book for the April – June OBOC Program has been chosen. Please encourage a \$200 donation from friends groups, etc. to keep the program going. Also, applied for a Michigan Humanities grant to help pay for Dr. Engel's discussion. The MISD is involved this year and will be contacting high schools for participation. Please get your library info in program brochure by early March for publication and send to Turgeon.

B. MLA Public Policy

Minimum wage increase bill introduced. Minimum wage would rise from 5.15 to 5.90 on July 1 and then 6.65 in January 2006, then 7.15 on January 2007 and index minimum wage to inflation after 2007.

VI. Member libraries' announcements/concerns.

Thank you to Clinton-Macomb Main Library for hosting the meeting.

Evanced solutions web based event calendar and registration system info. Libraries interested in purchasing for entire coop? SLC will send out information.

MLA Trustee Training scheduled for April 23rd, from 10:00 – 4:00pm, at Roseville Public Library. Cost is \$45.00 with a 10% discount for those libraries sending three or more people.

Ernie Harwell/Detroit Tiger Event is May 15th. A Cooperative Director's meeting is scheduled for February 18th and hopefully the Tiger Event is an agenda item.

ARM- No Report

CLL- Absent

CHE- Chesterfield Planning Commission meeting postponed. A public meeting is scheduled for March 15th.

CMM - Train installed in children's area. We are observing a blog that was set up by our Teen Advisory Council. The blog is now password protected. Thief caught, he pleaded guilty and the library re-cooped \$1,500.00.

EPL- No report.

FRA- Absent

HPW - Building project ongoing – holes are dug for the addition.

LEN- No report.

LWM- Absent.

MPL- Reclassifying from Class III to Class IV. Two day book sale scheduled on February 25th and 26th

MCL- John Eddings is the new ombudsmen for the County. Presently, we are short delivery staff/sorter. If you have problems, please call. Black history month – African quilter set for February 23rd.

MTC- Absent.

ROG- No report.

RSV- City Manager is retiring and a new successor was appointed. 38 kids attended the Teen Clue Hunt. Margarit Humes, Charlie Taylor and Tim Smith are upcoming presenters.

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SCS- New Mayor appointed and the acting City Manager is now permanent.

SBL- Absent.

SHL- No report.

TPL- Absent.

UPL- Ice Festival and book sale this weekend.

WPL- Mayor announced new building for south Warren.

VI . Public Participation.

No public participation.

VII. Next meeting date.

The next meeting will be March 10 at Sterling Heights Public Library.
Meeting adjourned at 10:50 a.m.