

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
(586) 286-5750

COUNCIL MINUTES
Sterling Heights Public Library
March 10, 2005

I. The meeting was called to order at 9:39 a.m. at the Sterling Heights Public Library.

Present: Smith (Armada), Lusardi (Chesterfield), Hage (Clinton-Macomb), Sterling (Eastpointe), Parus (Harper Woods), Hoffmeyer (Lenox), Thomas (MacDonald), Labelle (Macomb), Worrell (Mount Clemens), Kruse (Romeo), Valade (Roseville), Woodford (St. Clair Shores), Lingeman (Sterling Heights), Doege (Utica), Henderstein (Warren), Turgeon (SLC).

Absent: (Center Line), Schmidli (Fraser), Reghi (Lois Wagner), Chambers (Shelby), Stoutenburg (Troy)

II. Approval of the Agenda.

Hage moved to approve the Agenda, supported by Parus. Motion carried.

III. Approval of the minutes of the last meeting.

Hage moved to approve the minutes of the last meeting, supported by Labelle. Motion carried.

IV. Suburban Library Cooperative Business.

A. Automation

Chris and Ken will be doing site visits over the next few months. They will look at your equipment, upgrade envisionware and you could also provide a "to do" list. Anything major would be scheduled for a later date.

SLC will have Mobile Wireless Training Lab workshops in April.

Comcast is continuing installations of the new service, removing the cubes, and adding new equipment. They should be completed with the first 17 buildings by the end of next week. The remaining 7 buildings will be completed by June due to their contract ending dates between March-June: ARM, CHE, LWM, MPL, ROG, ROK, RSV.

Director's Station has been installed and is being tested. It should be available for training at the end of the month.

Great SIRSI Conference! Information received regarding new products like Pocket Circ and the new Java Workflows client.

B. Personnel Committee Recommendation (enclosure)

Hage made motion to approve the recommendation to continue the SLC librarian sub list, supported by Lusardi. Motion carried.

C. Workflows Cost Proposal (enclosure)

Reduction of staff user cost for the shared automation system from \$4000 to \$3850/staff user/year for year October 2005-September 2006. If we switch to a simultaneous user structure, we first need to determine the number of simultaneous users needed for all libraries. Two library volunteers are needed to test how this works. CHE and ROG volunteered to test the system.

D. E'vanced Solutions Purchase(enclosure)

Web based calendaring software would allow patrons to register online for programs/classes. SLC is

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interested in buying the events module. Other modules would be purchased by each library. Kruse made motion for SLC to host and purchase (\$22,750) the events software for all shared system libraries, supported by Lingeman. Motion carried.

V. Announcements and Information.

A. Library Day at Comerica Park

SLC has sent a check and is waiting to receive 400 tickets for the entire coop. In the meantime, staff should have patrons complete the voucher and send to D. Paquette. Make checks payable to SLC. Only two libraries were interested in renting large buses. Hage to check Med Star bus prices as they are a smaller bus system.

B. MLA Public Policy

No report.

VI. Member libraries' announcements/concerns.

Thank you to Sterling Heights Public Library for hosting the meeting.

MLA Trustee Training will be on April 23rd, from 10:00 – 4:00pm, at Roseville Public Library. Cost is \$45.00 with a 10% discount for those libraries sending three or more people. Registration form is on the MLA website.

MiLE Board meets quarterly and has a seat open. Lusardi volunteered a staff member.

Light meter to check reading surfaces is available to all libraries. Lighting is a QSAC item. Contact D. Paquette at 286-5750 to borrow the meter.

ARM - No Report.

CLL - Absent

CHE - Chesterfield Planning Commission meeting set for Tuesday, March 15th. Not anticipating any problems in the decision to move. Used shelving purchased and will be stored at "new" building site.

CMM - Eric Suess accepted a position in Commerce Township. ALA ballots are coming Tuesday. Detroit Suburban Library Roundtable is Friday, March 18th in Redford. Attended PLA Symposium and was interested in the policy writing session. Presently re-writing some policies using guidelines from a book by Sandra Nelson called Policies for results: from chaos to clarity. Clear security labels are being put on CDs and DVDs and Checkpoint cases are being considered.

EPL - No report.

FRA - Absent

HPW - Building foundation complete for the addition.

LEN - No report.

LWM - Absent.

MPL- No report.

MCL - No report.

MTC - Bus trip scheduled for this Saturday to the Genealogy Library. Tax Break Program has been running for 12 years now and is still well received. Upcoming program: Lost Art Treasures from Baghdad.

ROG - No report.

RSV- Father/son program with 120 attendees signed up. Michigan author Tim Smith presenting this

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weekend. Project Art Fundraiser for Community Giving would like to donate a wall mounted artwork piece to the library.

SCS- Rosemary Orlando has accepted the position of Director for SCS and will start April 3rd. Woodford is scheduled to retire May 6th.

SBL- Absent.

SHL- Chamber of Commerce has an annual Step Above award where they recognize a senior citizen, a business person, a teen and a community organization for volunteer of the year. This year they recognized our Friends of the Library group.

TPL- Absent.

UPL- Absent.

WPL- LTA position is available for posting. Kate Pohjola has accepted the Directors position at the Lapeer District Library.

VI . Public Participation.

No public participation.

VII. Next meeting date.

The next meeting will be April 14th at the Warren Arthur Miller Public Library.
Meeting adjourned at 11:15 a.m.