

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
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COUNCIL MINUTES

**Warren Public Library – Arthur Miller Branch
May 12, 2005**

I. The meeting was called to order at 9:33 a.m. at the Warren Public Library – Arthur Miller Branch.

Present: Smith (Armada), Lusardi (Chesterfield), Hage (Clinton-Macomb), Sterling (Eastpointe), Parus (Harper Woods), Hoffmeyer (Lenox), Reghi (Lois Wagner), Labelle (Macomb), Kruse (Romeo), Valade (Roseville), Orlando (St. Clair Shores), Lingeman (Sterling Heights), Cram (Troy), Henderstein (Warren), Turgeon (SLC)

Absent: Cross (Center Line), Schmidli (Fraser), Thomas (MacDonald), Worrell (Mount Clemens), Chambers (Shelby), Doege (Utica)

II. Approval of the Agenda.

Hage moved to approve the Agenda, supported by Parus. Motion carried.

III. Approval of the minutes of the last meeting.

Hage moved to approve the minutes of the last meeting, supported by Sterling. Motion carried.

IV. Suburban Library Cooperative Business.

A. Automation

The Mobile Wireless Training Lab equipment is available to borrow for a week at a time. Call or email SLC staff to reserve it.

Turgeon is completing the Director's Station training today. Training for the Directors will be scheduled in June.

PC orders are due by Friday, May 13th.

We are working with Sirsi on two scripts. One to synchronize the production server with the test server monthly, and the other to do a full system backup nightly, which will then have the system available 24/7, except for the one minute that the script runs nightly.

Turgeon demonstrated SIRSI's new Pocket Circ which provides wireless circulation system access on a PDA, and also a backup system when the production server or an Internet connection is down.

Suggestion made to add password capabilities to the staff network to keep the staff wireless network protected from the public wireless network. SLC to research options.

B. Audio Visual Allocation(enclosure)

Motion made by Kruse to approve the Audio Visual allocation as follows:

- Policy testing to determine that the library is following the SLC ILL Policy
- An account be set up for each qualifying library with their allocation
- All purchased items would be holdable for PUBLIC and STAFF profiles
- Audio visual invoices would be submitted to SLC for payment from their account
- All purchases would need to be made before September 30, 2005
- Any remaining monies would be put back into the SLC General Fund.

Motion seconded by Reghi, discussion followed, Turgeon called for vote, 9 Yea – 5 Nea. Motion carried.

C . Automation System Fee Structure(enclosure)

Motion made by Kruse to approve the automation system fee structure remaining at the current level of \$4,600/staff user/year for the 2005-06 fiscal year, supported by Lusardi. Hage abstained. Motion carried.

V. Announcements and Information.

A.MeLCat update

Turgeon met with Louise Bugg and Eileen Palmer last month about our concerns over how MeLCat handles shared system catalogs and the lack of NCIP standards on Innovative's end. Discussions are ongoing with the vendors to keep our shared system working as a shared system and not have patron holds going to two places.

B.MLA Public Policy

Handout:" Reduction of State Aid to Libraries" and a Legislative contact list were distributed and discussed.

VI. Member libraries' announcements/concerns.

Thank you to Warren Arthur Miller for hosting the meeting.

The state is not releasing State Aid monies until after July 1st.

ARM - No Report.

CLL - Absent.

CHE - OBOC Luncheon/Tea was outstanding. If Librarians are members of a Rotary, have them ask the Rotary to donate to OBOC. The Rotary can then submit a form to the Macomb Rotary Foundation to receive a grant that will match donated funds. Renovation plans are moving forward and we expect to be in the new building by July 1st. Newsletter distributed.

CMM - Receiving resumes for full-time Librarian position. Friend's book sale earned \$18,000. Attended a meeting regarding behavior issues in libraries and would like to continue the discussion at the Detroit Suburban Librarians Roundtable meeting this Friday.

EPL - Announcing new hours to the public on Monday, May 16th. The Library will be closed on Fridays and open on Saturdays all year round starting July 1st weekend. Full time staff will be working on Friday, so delivery will still be needed.

FRA - Absent

HPW - The building project is moving along and we hope to be open in September. EPL is graciously sharing their summer reading program with us.

LEN - No Report.

LWM - No Report.

MPL- Absent.

MCL - Bill Luft is now the Head of Reference, leaving the Head of IT position open. Presently, we have two clerical positions and the Director of Macomb Literacy Partners positions that are in question. Every position must be reconfirmed by the Board. The new Ad Hoc Budget Committee member list was distributed and their first meeting is May 24th. Please continue to contact your Macomb County Board of Commissioners to support the Library.

MTC - Absent.

UNAPPROVED

- ROG - Applied for grant money from CMU for microfilming the Romeo Observer. The Consul of Mexico attended the opening of our Spanish Language Collection held on May 4th and festivities will continue on May 14th. Cynthia Taskin was selected for the Director's position.
- RSV- A problem with our CD collection is being checked. Some of the booklets were scanned and the scanned booklets were put back in the case. City Council approved the budget for the next year. Newsletter distributed.
- SCS- Lee Alan, featured author of "Turn Your Radio On: Live from Motown" spoke at the Annual meeting of the Friends. Robert McGreevy, featured maritime artist for the Historical Society meeting. Genealogy group is sponsoring a tour on Belle Isle, May 21st. Friends book sale raised just over \$2,900. Newsletter distributed.
- SBL- Absent.
- SHL- The Macomers performed at the Annual Volunteer Recognition Dinner. Friends group had their first audit and the auditor recommended that they improve inventory of the book store.
- TPL- HVAC project is ongoing.
- UPL- Absent.
- WPL- The Friends of the Library received a donation of \$183,600 for materials in the new library.

VII . Public Participation.

There was none.

VIII.Next meeting date.

The next meeting will be June 9th at the Roseville Public Library.

Meeting adjourned at 11:10 a.m.