

SUBURBAN LIBRARY COOPERATIVE
16480 Hall Road
Clinton Township, Michigan 48038
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COUNCIL MINUTES

Chesterfield Township Library
September 15, 2005

I. The meeting was called to order at 9:30 a.m. at the Chesterfield Township Library.

Present: Smith (Armada), Lusardi (Chesterfield), Hage (Clinton-Macomb),
Sterling (Eastpointe), Hoffmeyer (Lenox), Reghi (Lois Wagner), Parus (Harper Woods),
Labelle (Macomb), Taskin (Romeo), Valade (Roseville), Chambers (Shelby),
Lasky (Sterling Heights), Doege (Utica), Henderstein (Warren), Turgeon (SLC)

Absent: Cross (Center Line), Schmidli (Fraser), Thomas (MacDonald), Worrell (Mount Clemens),
Orlando (St. Clair Shores), Stoutenburg (Troy)

Guests: Debra Bacon-Ziegler & Julia Meredith (Library of Michigan)

II. Approval of the Agenda.

Doege moved to approve the Agenda, supported by Hage. Motion carried.

III. Approval of the minutes of the last meeting.

Doege moved to approve the minutes of the last meeting as amended, supported by Hage. Motion carried.

IV. Suburban Library Cooperative Business.

A. Automation

SLC has upgraded the test server to GL3.0. It is not available outside of the building yet. Some of the changes of the new release are: removing the ability for libraries to delete each other's items from the system, do not have to create item records for on-order items so that holds can be placed and bar code validation (if you want us to turn it on.) The java client looks more like windows, but the functionality is the same with more options and seems easier to use. Training will start for System Managers first, then the Circulation staff training will start mid-October thru November. We project to go live on the production server in mid-November.

Directors Station training is scheduled for October 6th from 9:30 – 12:30 and 1:30 -4:30. SIRSI set up some reports in DS related to questions from the state aid report. They will be made available to all logins within the next week.

Comcast traced lines at Roseville and Sterling Heights and replaced the SMC with Cisco hardware. Both libraries are up and running with no interruptions. Comcast is scheduled to go to EPL, LWM and ROG next week to resolve the issues with the connection going up and down frequently. This fix may involve an IP address change.

B. 2005-2006 Salary Schedule (enclosure)

The Personnel Committee has indorsed the changes.

Motion made by Hage to approve the 2005-2006 salary schedule, supported by Lusardi. Motion carried.

C. 2004/2005 SLC Budget

Turgeon distributed a revised budget. The column on the left is our current budget and the other column is the revision. State aid is a little lower than anticipated, but we do have more indirect state aid due to MPL having an increase population due to their census.

Professional Services increased because SLC switched from three to four newsletters.

Special Projects overage of \$5000 due to the MISD grant money for Navigating Your Neighborhood Library booklet was received this fiscal year. The PR group will be looking at some marketing options for member libraries.

Cataloging expense is lower as SLC did not join Mel Cat this year.

Motion made by Hage to endorse the 2004/2005 revised SLC budget to the board, seconded by Henderstein.
Motion carried.

D. 2005-2006 SLC Budget

The budget reflects the .40 cents per capita that we were expecting. State aid is being decreased by 1.5 million, but we are not sure where the decrease is coming from. Any decrease in state aid will come out of our Special Projects budget.

Motion made by Lusardi to approve the 2005/2006 SLC budget, seconded by Parus. Motion carried.

V. Announcements and Information.

A. Debra Bacon-Ziegler and Julia Meredith, both from the Library of Michigan, discussed the Beginning Workshop that is held every spring and presented the 2006 Summer Reading Program called Paws, Claws, Scales and Tales. The banner for the program is \$19.95, t-shirts are 3.95 and the iron on transfer is \$1.00. The teen "creature feature" t-shirt is \$3.95. Your youth librarians can visit www.michigan.gov/youthlibraryservice for further information.

B. MLA Public Policy

Gretchen Couraud is the new MLA Executive Director. The Selection Committee is interviewing two candidates for the State Librarian.

VI. Member libraries' announcements/concerns.

Thank you to Chesterfield Township Library for hosting the meeting.

New Tuesday Table Talk group meetings are scheduled at Macomb County Library for Directors from 12-2 p.m. as follows:

Oct. 18th - Class I, II & III

Nov. 22nd - Class IV & V

Dec. 13th - Class VI.

January - topic is credit/debit cards, February - topic is weekend staff scheduling and the March meeting we will pick topics from the group meetings or as issues arise.

Please spend your AV allocation. All invoices need to be dated by September 30th and sent to Pat Lindsay as soon as possible.

ARM - Successful Summer Reading Program and we are getting ready for a preschool program.

CLL - Absent.

CHE - Open House is September 17th. Public response to the new location has been positive. I would like to

thank MacDonald Public Library for their help with circulating our books during the move. We hired a professional library moving company from Chicago called Halet and they took a little longer than expected.

- CMPL - DSRLT is meeting at Clinton-Macomb on Friday. One of the topics is disaster recovery with some discussion regarding communication to staff in the event of a disaster and the server going down. A free workshop called Library Leadership is being held on October 13th after the Council meeting. To discourage CD theft, we are using a clear overlay on the CD that we could not remove. To keep better track of tapes, CDs and DVDS, we are also completing monthly inventory. The Clinton-Macomb Board has hired Library Jobs Network to search for a Director. Christine's last day is September 30th, so she bid farewell to all the Director's and will miss the camaraderie within the Suburban Library Cooperative. She praised the staff of Clinton-Macomb with high regard and stated the only reason she is leaving is due to the present challenges the Rochester Library is facing.
- EPL - Great Summer Reading Program. Our new Youth Services Librarian, Sue Todd, is doing an excellent job. Recently, twelve teens volunteered to put on a medieval play. A Teen Advisory Board is starting this month. We have also had "pizza & pages" nights that started with three teens and now nine teens are attending.
- FRA - Absent.
- HPW - Moving into the building in a week and a half.
- LEN - No Report.
- LWM - No Report.
- MPL - Absent.
- MCL - Interviewing for Information Technology Division Head this week. Literacy Director Position is reopened. We started a new program about online genealogy that is well attended as we now have three groups. Patron usage is increasing in all areas of the library except for reference questions which may be due to database usage. The last report was given to the Ad-Hoc Budget Committee. A question from the first report was regarding the sale of the land. The original contract states that the land must be offered to Macomb Community College at the original sale price of \$9,300.00. The library has received a large amount of support, which I thank you all for.
- MTC - Absent.
- ROG - Mystery authors was very successful. A used computer sale is scheduled for October 15th. Our music series is starting this fall.
- RSV - Fall library newsletter distributed. Our Board has had a vacancy for two months and we have interviewed two very good candidates.
- SCS - Absent.
- SBL - Very successful Summer Reading Program. Presently we are shelving on the last of our floor space.
- SHL - No Report.
- TPL - Absent.
- UPL - No Report.
- WPL - Summer Reading Program was a success with 950 kids attending. Our Book Discussion is going well with a core group of 25. Guest Library has had some vandalism, so we are working on emptying the library. Friends are holding a book sale at Guest on November 11, 12 & 13. The Clinton River Water Shed Council is holding water wise and lawn care program on September 21st, "Creatures of the Night"

is on Friday, October 14th, "A History of Detroit Television, from Soupy to Nuts" by Tim Kiska on Friday December 2nd. "Holiday Entertaining" with Chef Francine will be on Monday, December 5th. All programs are held at the Warren Community Center at 7 p.m.

VII. Public Participation.

No public participation.

VIII. Next meeting date.

The next meeting will be October 13th at Clinton-Macomb Public Library.

Meeting adjourned at 11:30 a.m.