

**SUBURBAN LIBRARY COOPERATIVE**

**44750 Delco Blvd**

**Sterling Heights, Michigan 48313**

**(586) 685-5750**

**COUNCIL MINUTES**

**Suburban Library Cooperative**

**February 11, 2021**

- I. The meeting was called to order by Turgeon at 1:01 p.m. at the Suburban Library Cooperative.  
  
Present: Smith (Armada), Johnson (Center Line), Madson (Chesterfield), Young (Clinton-Macomb), McDowell (Fraser), Valyi-Hax (Harper Woods), Goins (Harrison Twp.), Bogaert (Lenox), Kammer (Lois Wagner), Parij (MacDonald), Lopiccolo (Romeo), Harvey (Roseville), Ester (Shelby), Orlando (St. Clair Shores), Turgeon (Sterling Heights/SLC), Urban (Warren) and Frezza, Lindsay (SLC).  
  
Absent: Sterling (Eastpointe), Bowman (Mount Clemens), DeMeulenaere (Ray), Kwik (Troy), Doege (Utica)
- II. Approval of the Agenda.  
Kammer made a motion to approve the agenda, supported by Orlando. Motion Carried.
- III. Approval of the Minutes.  
Parij made a motion to approve the January 14, 2021 minutes, supported by Smith. Motion Carried.
- IV. Suburban Library Cooperative Business
  - A. Automation System  
Chris is continuing to work on the self-checkout app with Sirsi. We are also waiting for Apple to approve the app.
  - B. Standards & Policies
    1. SLC Temporary Cards  
Smith made a motion to not change the expiration date on the SLC temporary cards from one day to seven days. The motion was supported by Harvey. Motion Carried.
  - C. Digital Magazines Move to OverDrive  
Libraries are interested in having SLC do a group purchase of magazines through OverDrive. Tammy will get pricing and report back at the March or April Advisory Council meeting.
  - D. Budget
    1. Draft Revised SLC 2020-21 General Fund Budget  
Smith made a motion to recommend the Revised SLC 2020-21 General Fund Budget to the Suburban Library Cooperative Board as presented. The motion was supported by Kammer. Motion Carried.
    2. Draft Revised SLC 2020-21 Proprietary Fund Budget  
Lopiccolo made a motion to recommend the Revised SLC 2020-21 Proprietary Fund Budget to the Suburban Library Cooperative Board as presented. The motion was supported by Kammer. Motion Carried.
- V. Announcements and Information
  - A. Advocacy – Everyone  
MLA sent out a survey about in-person or virtual conferences. Claire Lopiccolo is on ALA's committee for scholarships, and encourages your student staff to apply. The deadline to apply was changed from March 1<sup>st</sup> to March 12<sup>th</sup>. MLA Advocacy Day is April 20<sup>th</sup> and will be virtual this year. Tammy received a call from one of her local representatives, about how to participate in March is Reading Month through the library.
- VI. Discussion Topic: LM Grant Application  
The Library of Michigan is offering individual grants of \$2,500 for library programming. For the larger LM grants ideas for SLC to apply as a group included shared book mobile, mail delivery of library materials or delivery via drone. Tammy will investigate and report back at the March meeting.
- VII. Member Libraries' Announcements/Concerns:  
  
SLC: Please update Google Docs with any changes your library is making regarding hours of operation and types of services provided.  
  
ARM: The library has been open regular hours since June 8<sup>th</sup>. No public computers at this time. The last month has been busier than usual.

CHE: The library opened January 19<sup>th</sup>. The front area has been repainted.

CLL: The library is open regular hours. Circulation has increased dramatically.

CMM: The library opened February 1<sup>st</sup> for curbside and grab and go service. No public computers at this time.

FRA: The library opened February 1<sup>st</sup>. The library closes every 45 minutes to clean. Still doing curbside service. Starting a strategic plan and is looking for options for survey company.

HPW: The library reopened February 1<sup>st</sup>, with reduced hours. Business has been slow.

LEN: The library reopened January 20<sup>th</sup>. There are two computers for library patrons to use.

LWM: The library is open with limited hours. Still offering curbside.

MPL: The library will be opening Monday, February 15<sup>th</sup>, with limited hours. Offering grab and go and curbside service. No public computers at this time.

ROG: The library opened February 1<sup>st</sup>. Business has been slow. Still offering curbside and home delivery. The library is starting a new community read program, entitled Romeo Reads. The first program is tonight and will be discussing the 1967 Detroit riots.

RSV: The library will be reopening February 22<sup>nd</sup> with limited hours.

SBL: The library opened February 1<sup>st</sup>. Patrons will have a one hour time limit in the building. The new library building is going well. The outside looks done, the next stage will be working on the interior spaces. The grand opening will probably be sometime in October.

SCS: The library remains open, business as usual.

SHL: The library opened February 1<sup>st</sup>. Phase one of the construction is almost complete. Still offering curbside service. The library has eight public computers for patrons.

WPL: The library will reopen March 1<sup>st</sup>. Still offering curbside service.

#### VIII. Public Participation

None

#### IX. Adjournment

The meeting adjourned at 2:25 p.m.

#### X. Next meeting date

The next meeting will be March 11, 2021 at 1:00 p.m. at the Suburban Library Cooperative via Zoom.