

SUBURBAN LIBRARY COOPERATIVE
44750 Delco Blvd
Sterling Heights, Michigan 48313
Board Meeting
September 30, 2021

- I. The meeting was called to order at 6:33 p.m. by Diane Barr.
- Trustees present: Diane Barr (Armada), Freda Witt (Center Line), Murney Bell (Chesterfield), Amy Wille (Clinton-Macomb), Wilma Wagner (Eastpointe), Marlene Hoeft (Fraser), Stan Lisica (MacDonald), Frank Pasternak (Warren).
- Trustees excused: Liane Miller (Romeo)
- Staff present: Tammy Turgeon and Pat Lindsay.
- II. Approval of the Agenda
Motion made by Bell to approve the Agenda, supported by Pasternak. Motion Carried.
- III. Approval of the August 26, 2021 Minutes
Motion made by Lisica to approve the August 26, 2021 minutes, supported by Witt. Motion Carried.
- IV. Public Participation
None
- V. Member Library Concerns
Tammy attended the Grand Opening of the new Clinton-Macomb Library North Branch. Frank Pasternak asked what are libraries doing about face masks. Most libraries are having staff wear masks, but not library patrons.

Amy Wille arrived and presided over the remainder of the meeting.

- VI. Action Items
- A. Approval of the Bills
1. Payment of the bills for September 2021 was approved on a motion by Pasternak, supported by Bell. Motion Carried.
- B. Budget Reports
Hoeft moved to receive and file the August 2021 Budget Reports, supported by Wagner. Motion Carried.
- C. Investment Report/Finance Committee Report
Barr moved to receive and file the Investment/Finance Committee Report, supported by Bell. Motion Carried.
- D. Lease of Copier
Lisica made a motion to sign a 48-month lease with Premier Business Products for a Toshiba eStudio 2515 copier, billed at \$110.02 per month. Black & white images will be billed at \$0.015 per image and color images billed at \$0.072 per image. The motion was supported by Wagner. Motion Carried.
- E. Michigan Humanities Grant Agreement
Barr made a motion to accept the \$10,000 Michigan Humanities Grant for purchasing early literacy books for SLC member libraries' collections. \$8,800 will go towards the purchase of books, \$200 for stickers to promote the grant and \$1,000 for SLC staff salaries to facilitate grant activities. The motion was supported by Wagner. Motion Carried.

F. Budget

1. 2020/21 SLC Revised General Fund Budget
Pasternak made a motion to approve the 2020/21 SLC Revised General Fund Budget with a \$100,000 increase to Centralized Purchasing as recommended by the Suburban Library Cooperative Advisory Council. The motion was supported by Bell. Motion Carried.
2. 2020/21 SLC Revised Proprietary Fund Budget
Bell made a motion to approve the 2020/21 Revised Proprietary Fund Budget as recommended by the Suburban Library Cooperative Advisory Council. The motion was supported by Pasternak. Motion Carried.
3. 2021/22 SLC Draft General Fund Budget
Lisica made a motion to approve the 2021/22 SLC Draft General Fund Budget as recommended by the Suburban Library Cooperative Advisory Council. The motion was supported by Barr. Motion Carried.
4. 2021/22 SLC Draft Proprietary Fund Budget
Wagner made a motion to approve the 2021/22 SLC Draft Proprietary Fund Budget as recommended by the Suburban Library Cooperative Advisory Council. The motion was supported by Hoeft. Motion Carried.

VIII. Information Items

A. Director's Report

Tammy met with representatives from Detroit Public Television to talk about their Read, Write and Roar Literacy program and the Literacy Challenge coming this October - November. They are trying to coordinate with libraries, schools, etc. The Virtual Library Card program is going well. Tammy and Chris have met with Armada schools and downloaded their records and have a meeting this October with the Warren Woods School District. Tammy and Chris have started having one on one meetings with new library directors.

IX. Adjournment

Bell moved to adjourn at 7:03 p.m. supported by Witt. Motion Carried.

Respectfully submitted:

Wilma Wagner, Secretary