

SUBURBAN LIBRARY COOPERATIVE
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COUNCIL MINUTES
Suburban Library Cooperative
December 9, 2021

- I. The meeting was called to order by Turgeon at 9:30 a.m. at the Suburban Library Cooperative.
- Present: Smith (Armada), Todd (Eastpointe), McDowell (Fraser), Valyi-Hax (Harper Woods) calling in from New Baltimore, Goins (Harrison Twp.) calling in from Harrison Twp., Bogaert (Lenox), Parij (MacDonald) calling in from Warren, DeMeulenaere (Ray) calling in from Ray Twp., Lopiccoco (Romeo), Ester (Shelby), Orlando (St. Clair Shores), Turgeon (Sterling Heights/SLC), Urban (Warren) calling in from Warren and Frezza, Lindsay (SLC).
- Absent: Johnson (Center Line), Madson (Chesterfield), Neal (Clinton-Macomb), McDowell (Fraser), Kammer (Lois Wagner), Bowman (Mount Clemens), Harvey (Roseville) and Francis (Utica).
- Guests: Jeff Anderson, Regional Director of Marketing, Michigan Class
- II. Approval of the Agenda.
Lopiccolo made a motion to approve the agenda, supported by Todd. Motion Carried.
- III. Approval of the Minutes.
The November Minutes were corrected to show that Parij was calling in from Warren and not New Baltimore. Orlando made a motion to approve the November 9, 2021 minutes as amended. The motion was supported by Lopiccolo. Motion Carried.
- IV. Guest Speaker: Jeff Anderson, Regional Director of Marketing, Michigan Class (Government Investment Options)
Jeff Anderson introduced himself and gave a quick overview of Michigan Class, a local government investment pool (LGIP). Michigan Class was established under the Urban Cooperation Act of 1967 and is governed by Public Act 20, which governs how funds are invested in accordance with Michigan State Law. This investment pool is for short term or liquid investments and their number one goal is safety of investments. Michigan Class has been consistently AAA rated by S&P. Participants have easy access to their accounts through a web portal. Funds invested are not FDIC insured, like bank deposits as this is an investment. Contact Jeff to set up your fund with Michigan Class or to have him do a presentation for your board.
- V. Suburban Library Cooperative Business
- A. Automation System
Computer orders received today are expected to be delivered three months from now. System Managers meeting will be virtual, next Tuesday, December 14th.
1. Survey & Timeline
Tammy sent out a survey for the possible replacement of Sirsi, to which not everyone has responded to yet. Tammy will set up demos of other products for sometime early next year and will also get costs for some of the different options.
- B. Continuing Education
The directors seemed interested in the Lean Six Sigma training offered by Macomb Community College. A one day course will hold up to 10 people and cost \$250 per person. The directors are also interested in Family Place training. Tammy will get pricing on this also.
- VI. Announcements and Information
- A. Advocacy – Everyone
MLA Advocacy Day will be in-person on March 1, 2022. PLA will be March 22 – 26, 2022 in Portland, OR. MLA Advocacy hour for December will be December 16th at 10 a.m. and the topic will be book challenges.
- VII. Member Libraries' Announcements/Concerns:
SLC: SLC hired a cataloging intern to work on cleaning up catalog records. She will be starting next Tuesday. Tammy will be unable to attend January's Council meeting at Clinton-Macomb North Branch Library. Katie Ester from the Shelby Twp. Library has agreed to preside over the meeting.

ARM: Santa will be coming to the Armada Library next Tuesday at 2 p.m.

EPL: Interviewed for librarian positions. Had an afterhours program that was attended by 30 people. There will be more programming next year.

HPW: Status quo.

LEN: Interviewing for a clerk's position. Business as usual.

MPL: Library is fully staffed. Annette Goike will be retiring at the end of this month.

ROG: Started union negotiations.

SBL: New building going well. The Grand Opening will be sometime in late May or early June. The library celebrated it's 50 birthday/anniversary with all day programming. Over 1,500 attended that day. Looking for a job description for a librarian who has also been a supervisor of circulation.

SCS: Business as usual.

SHL: Posted for a part-time children's librarian. Will also be posting for substitutes next year.

TPL: The library has expanded hours, almost back to pre-pandemic schedule. Experiencing some book challenges recently. The library had an open house program to let patrons know the library is back open, 1,300 attended the open house. The city is still mandating masks for staff and patrons.

WPL: DSLRT and State Aid reports complete. Started budget talks with the City. Received an LSTA grant for childrens book bags. Hired two office assistants. In the process of writing a job description for an office assistant that is designed specifically for the library department. Looking at options to provide library service to the residents at the Southeast part of the city. The library is busy with programming at all of it's branches. The city is still mandating masks for staff and patrons.

VIII. Discussion Topic: SLC Early Literacy Grants

The Cooperative budgeted \$15,000 for Early Literacy Grants for member libraries. There will be 15 grants at \$1,000 each. Tammy will create a grant application and send it to the library directors. The libraries will then have to report the results of their project back to the Cooperative – if it was successful or not. Grant funds can be deposited into library's Centralized Purchasing account and libraries will be responsible for tracking grant expenses.

IX. Public Participation

None

X. Adjournment

The meeting adjourned at 11:10 a.m.

XI. Next meeting date

The next meeting will be January 13, 2022 at 9:30 a.m. at the Clinton-Macomb North Branch Library.