

SUBURBAN LIBRARY COOPERATIVE

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Sterling Heights, Michigan 48313

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COUNCIL MINUTES

Suburban Library Cooperative

March 10, 2022

- I. The meeting was called to order by Turgeon at 9:30 a.m. at the Suburban Library Cooperative.

Present: Smith (Armada), Madson (Chesterfield), Neal (Clinton-Macomb), Todd (Eastpointe), McDowell (Fraser), Valyi-Hax (Harper Woods) calling in from New Baltimore, Goins (Harrison Twp.) Kammer (Lois Wagner), Parij (MacDonald) calling in from Warren, McCallister (Mount Clemens), DeMeulenaere (Ray), Lopiccolo (Romeo), Harvey (Roseville), Ester (Shelby), Orlando (St. Clair Shores), Turgeon (Sterling Heights/SLC), Dumas (Troy), Francis (Utica) calling in from Utica, Urban (Warren) calling in from Warren and Frezza (SLC) and Lindsay (SLC).

Absent: Johnson (Center Line) and Bogaert (Lenox).
- II. Approval of the Agenda.
Lopiccolo made a motion to approve the agenda, supported by Goins. Motion Carried.
- III. Approval of the Minutes.
Ester made a motion to approve the February 10, 2022 minutes. The motion was supported by Kammer. Motion Carried.
- IV. Suburban Library Cooperative Business
 - A. Automation System
Chris is still waiting for pricing for upgrades to the year's computer order. Order sheet will be sent to the directors by the end of the month. Chris has been working on Amazon orders for the ARPA grant.
 1. Survey Results
Polaris and Sirsi were tied for the automation system with BiblioCommons as the catalog. BiblioCommons was preferred over Enterprise and Aspen from the libraries that responded to the survey. Tammy received pricing for BiblioCommons, but not yet from Polaris or Sirsi. Items to consider when changing systems are training costs and support services. The automated system libraries indicated that the public interface was more important and that cost will be a big factor in the decision. Tammy will ask Polaris for a list of consortia customers.
 - B. Budget
 1. Revised 2021/22 General Fund Budget
Ester made a motion to recommend the Revised 2021/22 General Fund Budget to the Suburban Library Cooperative Board as presented. The motion was supported by Lopiccolo. Motion Carried.
 2. Review 2021/22 Proprietary Fund Budget
The 2021/22 Proprietary Fund Budget did not have any changes and so was reviewed by the Suburban Library Cooperative Advisory Council.
 - C. SLC Overdrive Group
 1. Digital Selection Policy
Neal wanted to add to the Challenged Content portion of the Digital Selection Policy, that Advantage collection title items will go to the owning library to follow their reconsideration practices/policies. Harvey made a motion to recommend the Digital Selection Policy as amended to the Suburban Library Cooperative Board. The motion was supported by McDowell. Motion Carried.
- V. Announcements and Information
The Suburban Library Cooperative Director's position has been posted and will remain open until April 1st. The new director selection committee consists of Larry Neal (CMM), Kristen Valyi-Hax (HPW) and Christy DeMeulenaere (RAY) from the Advisory Council; Chris Frezza from SLC staff; and Diane Barr, SLC Board Chair. Tammy will be working on a draft of interview questions to send to the selection committee. The committee will then interview the candidates and send recommendations to the Board for consideration.
 - A. Advocacy – Everyone
MLA Legislative Day went well this year. MLA Legislative committee is working toward setting up smaller groups to meet more often with local legislators virtually.

VI. Discussion Topic: SLC Continuing Education Ideas

Libraries that signed up for Lean Six Sigma training will be getting an email with all the particulars. Libraries expressed an interest in Family Place training, but this is very expensive. Other suggestions included someone from Sencog; Mother Goose on the Loose; How the world (workplace of tomorrow) changed after Covid; Early childhood training - what to purchase for children to do while at the library.

VII. Member Libraries' Announcements/Concerns

ARM: Elevator is in need of repairs.

CHE: Looking at pay rates of part time staff – will be getting pay increases.

CMM: Working with Orange Boy and other vendors for third party authentication.

EPL: Looking to purchase 2 kiddie corrals. Also, looking to find a way to incorporate 2 study rooms with the current design of the library. Working on weeding the collection. Part-time librarians will be getting a pay increase.

FRA: Looking at pay rates for all staff – will be getting pay increase. Trying to decide whether to have a milage or bond proposal on the August ballot. Lorena will be attending PLA in Portland.

HTL: Roof leaked in the used book area. The township is looking to build a new township campus in another location. The library would then share space with the senior center. The library is getting quotes for a feasibility/needs assessment study. May consider another milage proposal in the future.

LWM: Business as usual.

MTC: The library was one of two libraries that received the Michigan Digital Newspaper Grant. Received the bookmobile, waiting for shelving to get it on the road.

RAY: The Township traded land with Metro Parks around the library for additional parking. Started work on getting the library its own ein. Have outsourced payroll. The Township is starting to charge the library fees for certain services.

ROG: Working with Orange Boy for surveys, focus groups, dedicated emails, etc. Discontinued service with RingCentral. The DSLRT meeting is next week and will be held in-person at the Clinton-Macomb Library North Branch.

RSV: The Library Friends group may fold. Library is proposing going fine free at their April Board meeting. Cancelled service with Unique Management.

SBL: The Township voted to increase the pay rates of part-time employees by 5 to 7 %. The Library will close sometime in mid-May to move to the new location, it will re-open in mid to late June 2022.

SCS: City has decided to use ARPA funds to redo the youth services area of the library. Will be having community outreach/open house meetings to discuss options. Started budget meetings with the city.

SHL: The library is proposing starting chat services with Unique Management. Study rooms are being heavily used. Historical marker in the city will be updated and get much needed repairs.

TPL: Working with Patron Point to send out targeted emails to library patrons. The library will be going fine free starting April 3rd to coincide with National Library Week.

VIII. Public Participation

None

IX. Adjournment

The meeting adjourned at 11:36 a.m.

X. Next meeting date

The next meeting will be April 14, 2022 at 9:30 a.m. at the Sterling Heights Public Library.