

SUBURBAN LIBRARY COOPERATIVE
44750 Delco Blvd
Sterling Heights, Michigan 48313
Board Meeting
March 31, 2022

- I. The meeting was called to order at 6:30 p.m. by Diane Barr.
- Trustees present: Diane Barr (Armada), Freda Witt (Center Line), Murney Bell (Chesterfield), Wilma Wagner (Eastpointe), Marlene Hoeft (Fraser), Eric Walton (Harper Woods) and Linda Pillow (Harrison Twp.).
- Trustees excused: Amy Wille (Clinton-Macomb) and Stephanie Martis (Lenox).
- Staff present: Tammy Turgeon and Pat Lindsay.
- II. Approval of the Agenda
Motion made by Bell to approve the Agenda, supported by Witt. Motion Carried.
- III. Approval of the February 24, 2022 Minutes
Motion made by Pillow to approve the February 24, 2022 minutes, supported by Wagner. Motion Carried.
- IV. Public Participation
None
- V. Member Library Concerns
None.
- VI. Action Items
- A. Approval of the Bills
1. Payment of the bills for March 2022 was approved on a motion by Bell, supported by Wagner. Motion Carried.
- B. Budget Reports
Bell moved to receive and file the February 2022 Budget Reports, supported by Witt. Motion Carried.
- C. Investment Report/Finance Committee Report
Wagner moved to receive and file the Investment/Finance Committee Report, supported by Pillow. Motion Carried.
- D. Revised 2021-22 SLC General Fund Budget
Walton made a motion to approve the 2021-22 General Fund Budget Revision as recommended by the Suburban Library Cooperative Advisory Council. The motion was supported by Witt. Motion Carried.
- E. Renew Contract with Auditor
Bell made a motion to renew our contract with the auditing firm of Maner Costerisan for the next three years, 2022, 2023 and 2024 for a total cost of \$20,100. The motion was supported by Wagner. Motion Carried.
- F. Investment Policy Revision
Bell made a motion to approve the Investment Policy Revision, with the only change being in Section 5. Authorized Investment Instruments – with the addition of Local Government Investment Pools. The motion was supported by Witt. Motion Carried.
- G. Authorize Michigan Class
Wagner made a motion to authorize the use of Michigan Class Local Government Investment Pool as an investment option for the Suburban Library Cooperative. The motion was supported by Walton. Motion Carried.

Bell made a motion to appoint Linda Pillow to the Finance Committee, supported by Witt. Motion Carried.

H. SLC Overdrive Group Digital Selection Policy

Bell made a motion to approve the SLC Overdrive Group Digital Selection Policy as recommended by the Suburban Library Advisory Council. The motion was supported by Walton. Motion Carried.

VIII. Information Items

A. Director's Report

ARPA Grant items have been purchased, paid for and waiting for reimbursement for these items plus staff time from TLN. The next big purchase will be sometime in May. Kim created gift baskets for Teacher Appreciation Week, May 2 – 6, for libraries to distribute to middle schools, and high schools in their area. The baskets contain a variety of snacks, plus bookmarks and other items advertising Tutor.com and other items available through the Virtual Library Card program. Tammy received pricing options for the automation system, that will be sent to member libraries. A decision may be decided at the next Advisory Council meeting in April. The posting for the Cooperative director's position ends April 1st. Interviews are tentatively set up for April 11 & 12. The Cooperative has hired another shared intern to work at different Cooperative member libraries at three month intervals. He is currently working at the Clinton-Macomb Library. He will also be working at the Warren, Romeo, Fraser and St. Clair Shores libraries.

IX. Adjournment

Bell moved to adjourn at 6:55 p.m. supported by Witt. Motion Carried.

Respectfully submitted:

Diane Barr, Chairperson