

SUBURBAN LIBRARY COOPERATIVE

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COUNCIL MINUTES

Suburban Library Cooperative

January 12, 2022

- I. The meeting was called to order by DeVilbiss at 9:33 a.m. at the Suburban Library Cooperative.

Present: Smith (Armada), Johnson (Center Line) calling in from Center Line, Madson (Chesterfield) calling in from Chesterfield, Todd (Eastpointe), McDowell (Fraser), Goins (Harrison Twp.), Bogaert (Lenox) calling in from Lenox, Kammer (Lois Wagner) calling in from Richmond, Goike and Ryals (MacDonald), DeMeulenaere (Ray Twp.), Meeker (Romeo), Harvey (Roseville), Orlando (St. Clair Shores), Turgeon (Sterling Heights), Dumas (Troy), Francis (Utica) calling in from Utica, Urban (Warren) calling in from Warren, DeVilbiss (SLC), Frezza (SLC) and Linsday (SLC).

Absent: Neal (Clinton-Macomb), Valyi-Hax (Harper Woods), Bowman (Mount Clemens) and Ester (Shelby).
- II. Approval of the Agenda.
Goike made a motion to approve the agenda, supported by Meeker. Motion Carried.
- III. Approval of the Minutes.
The minutes were amended to change the information about the Chesterfield Library. Turgeon made a motion to approve the November 10, 2022 minutes as amended, supported by Meeker. Motion Carried.
- IV. Suburban Library Cooperative Business
 - A. Automation System
 1. Notice Language
Turgeon made a motion to approve the proposed notice language as recommended by the Circ. Roundtable and System Managers. The motion was supported by Smith. Motion Carried.
 2. Authority Control Update
Chris met with Backstage, the company working with Polaris on our Authority Control to work on what we want or don't want. No changes to bib records will be allowed during the downloading of our data, however, we will still be able to input new records. The downloading can be done on the weekend for less down time. Chris will have to contract with Backstage for quarterly updates. He will be getting pricing for these reports.
 3. Vega Programs
Chris has only received four sheets from libraries for programming and room reservations through Vega Programs. If your library wants to use Vega Programs for their library's programs and or room reservations, please forward you information as soon as possible. If you do not send Chris your information, he will be setting up a default calendar. We want to transition from LocalHop and only use Vega for calendars, etc.
 - B. Early Literacy Panels
Cleaning instructions for the Early Literacy Panels from the Burgeon were distributed. These panels are meant to be rotated, but cannot go through SLC delivery because of their size. It was suggested that the directors bring their panels to an Advisory Council meeting to be rotated and that they be rotated quarterly. So please bring your Early Literacy Panel to the April 2023 Advisory Council meeting to be exchanged. Reminder notices will be sent before that meeting.
- V. Announcements and Information
 - A. Advocacy – Everyone
The Library of Michigan asked Co-op directors to remind libraries that Clare Membiela is not able to give legal advice. If you need legal advice, you will need to ask your own attorney. She is also being overwhelmed with questions in general; please be sure to check documentation on LM's website and notes from previous LM director meetings. Your question may already be answered there.
Jan. 19 – MLA Advocacy Hour – ALA & Freedom to Read Foundation of censorship and intellectual freedom.
Jan. 30 – MCLS & MCDA program – Kristin Fontichiaro of UM presenting on "pink slime" journalism and partisan narratives in online newspapers.
Feb. 7 – Part 2, Dr. Emily Knox of the School of Information Sciences at the University of Illinois at Urbana-Champaign will present "Intellectual Freedom and the Rise of Banned Books"
Feb. 2 – Library of Michigan webinar on the changes to minimum wage and paid leave laws.
MLA Advocacy Day will be April 25th and this will be in-person.
The Governor will be giving her State of the State address next week.
DSLRT will meet next week in Romulus, the discussion topics will be 1st Amendment issues and changes to

the minimum wage.

VI. Member Libraries' Announcements/Concerns

Welcome Tonya Ryals, the new director at the MacDonald Public Library.

ARM: Beginning long range planning. Employees were encouraged to visit other libraries and bring back ideas to refresh the library, starting with Children's programming.

CHE: The library is distributing COVID tests, just received fifth shipment of tests. Received an LSTA Grant for creating a Maker Space. Elizabeth will be leaving as director of the library. The Board has interviews next week for her replacement.

CLL: Starting in January, the library will be open on Fridays from 10 a.m. to 5 p.m. and on Saturdays 10 a.m. to 1 p.m. Started work on an e-newsletter. Looking for high interest programming to get people into the library.

EPL: The city had a report of lead in the drinking water, so the library offered to distribute water filters to residents. Hiring has been a challenge. Starting a library of things collection.

FRA: Does your library do background checks on volunteers or others doing community service? Yes. Starting a Paws for Reading program this month. The City has refused to issue the bond for the library mileage. Renovations or moving to a new location is now on hold. The staff would like more storage for emails, the library is willing to pay for upgrades.

HTL: The library has hired two full time librarians. Looking to increase hours after the passage of the library mileage.

LWM: Looking to start a library of things collection. Will be getting automatic door openers. The library is also a distribution point for Covid tests.

MPL: Looking at starting a Strategic Plan. Will be looking at and updating policies, etc.

RAY: Started a new program – Living Library. The library hosts guest speakers who speak about a variety of topics. A new library board member has been appointed. An Eagle scout will be creating a story walk for the nearby park.

ROG: The new outdoor lockers are scheduled to be installed in March. Strategic Plan has been approved by the library board.

RSV: Finished the Strategic Plan with MCLS, working on making suggested changes. Starting a Mini and Me program. Also starting a library of things collection. Will be printing and mailing library newsletter to Roseville residents. Hiring staff continues to be a challenge.

SCS: Hired an assistant library director. Waiting for official confirmation about a grant to redo the youth services area of the library. Hired a new youth services librarian.

SHL: Staffing has been challenging. Looking to make the Maker Space area larger by switching location with the teen room. The library now opens at 8:30 a.m. on Mondays. Interested in starting a library of things collection.

WPL: Will be updated the Miller branch library with new paint, furniture and a marquis. The City Council approve \$2 million from ARPA funds to build a new library in the southeast part of the city. Property is in the process of being purchased. This library will focus on having a library of things collection. The library distributes a monthly e-newsletter as well as an insert in all city water bills. Had MCREST talk at the library's in-service about the homeless and service/programs they provide. Teen programs going well, as is outreach programs to seniors.

SLC: The Cooperative will be having shredding done this Monday, Jan. 16th. State Aid reports are due end of day Feb. 1st. Mallorie and Chris want to continue visiting the member libraries. Contact Mallorie for available dates.

VII. Public Participation

None

VIII. Adjournment

The meeting adjourned at 11:11 a.m.

IX. Next meeting date

The next meeting will be February 9, 2023 at 9:30 a.m. at the Suburban Library Cooperative.