

SUBURBAN LIBRARY COOPERATIVE
44750 Delco Blvd
Sterling Heights, Michigan 48313
Board Meeting
January 26, 2023

- I. The meeting was called to order at 6:30 p.m. by Wilma Wagner.
- Trustees present: Amy Wille (Clinton-Macomb), Wilma Wagner (Eastpointe), Linda Pillow (Harrison Twp.), Adrienne Hilmon (Lenox), Alana Stump (Lois Wagner), Stan Lisica (MacDonald) and Marlene Hoeft (Fraser).
- Trustees excused: Vicky Denison (Mount Clemens) and Eric Walton (Harper Woods).
- Staff present: Mallorie DeVilbiss.
- II. Approval of the Agenda
Wille requested to add item D under Discussion: “Director Evaluation Form”
Motion made by Wille to approve the Agenda as amended, supported by Hoeft. Motion Carried.
- III. Approval of the November 17, 2022 Minutes
Motion made by Wille to approve the November 17, 2022 minutes, supported by Lisica. Motion Carried.
- IV. Public Participation
None
- V. Member Library Concerns
Fraser is hoping to purchase a new building, but the city declined to issue bonds for them to do so. Harrison Township’s millage passed and they are completing a needs assessment. They are planning to add on to their current building using shipping containers while exploring options for the future. MacDonald has hired new director Tonya Ryals, who started at the beginning of the year. They still have not resolved the issue with the city regarding their building.
- VI. Action Items
- A. Approval of the Bills
1. Payment of the bills for December 2022 was approved on a motion by Pillow, supported by Lisica. Motion Carried.
 2. Payment of the bills for January 2023 was approved on a motion by Hoeft, supported by Wille. Motion Carried.
- B. Budget Reports
Pillow moved to receive and file the Budget Reports, supported by Stump. Motion Carried.
- C. Investment Report/Finance Committee Report
Pillow moved to receive and file the Investment/Finance Committee Report, supported by Hilmon. Motion Carried.
- D. Director Evaluation Form
Wille presented a draft of the Director Evaluation Form. Trustees should send any feedback on form to Wille by February 15. Wille will present a final draft for approval at the February meeting, and the Board will collaboratively evaluate the Director at the March meeting. The Board also decided to solicit some Cooperative staff and Directors of member libraries for the evaluation. This will be done randomly.
- VII. Information Items
- A. Director’s Report: Staff have had the kickoff meeting for Authority Control work. Continuing work may need to be done; Council will discuss in February. Director is working to schedule visits with any libraries that were missed before her maternity leave.
 - B. Advisory Council Minutes, January 12, 2023

VIII. Adjournment

Wille moved to adjourn at 7 p.m. supported by Hilmon. Motion Carried.

Respectfully submitted:

Amy Wille, Secretary