

SUBURBAN LIBRARY COOPERATIVE
44750 Delco Blvd
Sterling Heights, Michigan 48313
Board Meeting
March 30, 2023

- I. The meeting was called to order at 6:30 p.m. by Wilma Wagner.
- Trustees present: Wilma Wagner (Eastpointe), Linda Pillow (Harrison Twp.), Adrienne Hilmon (Lenox), Alana Stump (Lois Wagner), Stan Lisica (MacDonald) and Marlene Hoeft (Fraser).
- Trustees excused: Amy Wille (Clinton-Macomb), Eric Walton (Harper Woods) and Vicky Denison (Mount Clemens).
- Staff present: Mallorie DeVilbiss and Pat Lindsay.
- Guests: Bethany Verble and Hannah Hartenburg from Maner Costerisan calling in from Lansing.
- II. Approval of the Agenda
The Agenda was amended to change Item V. to the 2021/22 Audit Presentation and Item VII.E. Director's Evaluation was removed. Motion made by Hoeft to approve the Agenda as amended, supported by Lisica. Motion Carried.
- III. Approval of the January 26, 2023 Minutes
Motion made by Hilmon to approve the January 26, 2023 minutes, supported by Pillow. Motion Carried.
- IV. Public Participation
None
- V. Audit Presentation
Bethany Verble from Maner Costerisan presented the 2021/2022 Audit Report and answered questions from the Board. Stump made a motion to receive and file the 2021/2022 Audit Report. The motion was supported by Hoeft. Motion Carried.
- VI. Member Library Concerns
The Lenox Library is conducting a community survey with the goal of working towards a new library. The Harrison Township Library has posted for 2 librarian positions and will be increasing hours of operation. The Lois Wagner Library is re-evaluating the building for possible renovations. They are also starting a library of things collection. The local elementary school brought their classes to the library for March is Reading month.
- VII. Action Items
- A. Approval of the Bills
 1. Payment of the bills for February 2023 was approved on a motion by Stump, supported by Lisica. Motion Carried
 2. Payment of the bills for March 2023 was approved on a motion by Hoeft, supported by Pillow. Motion Carried.
 - B. Budget Reports
Pillow made a motion to receive and file the Budget Reports, supported by Hilmon. Motion Carried.
 - C. Investment Report/Finance Committee Report
Hoeft made a motion to receive and file the Investment/Finance Committee Report, supported by Lisica. Motion Carried.
 - D. Authority Control Work
Lisica made a motion to approve the contract with Backstage Library Works for authority control services at a cost of \$4,780 to be paid quarterly as recommended by the Suburban Library Cooperative Advisory Council. The motion was supported by Hoeft. Motion Carried.
- VII. Information Items

- A. Director's Report:
The Authority Control work has been completed and everything seems to be running smoothly. Chris and Mallorie are continuing with library visits. The Cooperative will be starting a library of things to be made available to member libraries. The collection will focus on technology and other small items due to space limitations and that the items must fit into our delivery bins. The Cooperative will be providing more training opportunities, such as a book repair workshop in April and a trustee workshop sometime in May. Early Literacy Panels distributed to member libraries will be traded/swapped out at our April 2023 Council meeting.
- B. Advisory Council Minutes, February 9, 2023 and March 9, 2023.

VIII. Adjournment
Hoelt moved to adjourn at 7:15 p.m. supported by Hilmon. Motion Carried.

Respectfully submitted:

Wilma Wagner, Chairperson