

SUBURBAN LIBRARY COOPERATIVE

44750 Delco Blvd

Sterling Heights, Michigan 48313

(586) 685-5750

COUNCIL MINUTES

Suburban Library Cooperative

June 8, 2023

- I. The meeting was called to order by DeVilbiss at 9:31 a.m. at the Suburban Library Cooperative.

Present: Johnson (Center Line) calling in from Center Line, Magness-Eubank (Chesterfield) calling in from Chesterfield, Neal (Clinton-Macomb), McDowell (Fraser), Goins (Harrison Twp.), Bogaert (Lenox), Kammer (Lois Wagner), Ryals (MacDonald) calling in from New Baltimore, Bowman (Mount Clemens), Meeker (Romeo), Harvey (Roseville), Ester (Shelby Twp.), Orlando (St. Clair Shores) calling in from St. Clair Shores, Turgeon (Sterling Heights), Urban (Warren) calling in from Warren, DeVilbiss (SLC) Frezza (SLC) and Lindsay (SLC).

Absent: Smith (Armada), Todd (Eastpointe), Valyi-Hax (Harper Woods), DeMeulenaere (Ray Twp.), Dumas (Troy) and Francis (Utica).
- II. Approval of the Agenda.
Turgeon made a motion to approve the agenda, supported by Ester. Motion Carried.
- III. Approval of the Minutes.
Ester made a motion to approve the May 11, 2023 minutes, supported by Bowman. Motion Carried.
- IV. Suburban Library Cooperative Business
 - A. SLC Library of Things Lending Policy
The directors decided on the following changes to the proposed SLC Library of Things Lending Policy before sending the Policy to Circ. Roundtable for discussion and recommendations.
Loan Period & Renewals: Limit the checkout to one item per library card. Checkout only to persons over the age of 18.
Eligible Borrowers: Add Student Cards (Virtual) to ineligible borrowers
Fines & Fees: Fees for missing or damaged items will be billed to the borrower. It will then be the responsibility of the library to collect the fees from the borrower and forward the funds to SLC.
The libraries would also like a link created so they can advertise SLCs collection of Library of Things on their website.
 - B. MCDA Anatomy of a Collection Development Policy
The Michigan Cooperative Directors Association created this Collection Development Policy to be used as a templet for libraries to create their own collection development policy. They also strongly recommend having an attorney vet all library policies. Discussion of this document led to other policies libraries should have, for instance policies on programming, library displays by staff and the public. Libraries already having these policies have agreed to share with the directors.
- V. Discussion Topic: SLC e-resources
The Cooperative has currently allocated funds for Ancestry, Overdrive Magazines and Tutor.com databases through this fiscal year and fiscal year 2023/24. The Cooperative will compile a list of databases to be considered for SLC group purchases for the 2024/25 fiscal year.
- VI. Announcements and Information
 - A. Advocacy – Everyone
Last month's MLA Advocacy Hour went well. This month's Advocacy Hour will be Thursday, June 15th. The guest speaker will be Deborah Caldwell-Stone, Director, American Library Association Office of Intellectual Freedom. Lorena McDowell was appointed to PLA's Public Advisory Board. Who will be attending this year's ALA conference in Chicago?
- VII. Member Libraries' Announcements/Concerns
CLL: The library is going fine free beginning July 1st.

FRA: The library finally received the police report from when the truck drove into the library. According to the insurance adjuster, the library received extensive damage and approximately one third of the building is in danger of collapse. The library has signed a lease at a temporary location in a storefront at the 15 mile and Hayes area. Lorena will be sending an email to library directors with all the particulars. Chris will be contacting Comcast about getting internet and Wi-Fi at the new location. The library staff is still answering phones and providing library programming at other locations in the city. The Roseville Library has agreed to store Fraser Library items until a more permanent solution can be determined. On June 20 the library will be hosting a "Cookies and Questions" event with the library board to inform the public on the future of the Fraser Library.

HTL: Still trying to hire staff. Reposted for the children's librarian position.

LWM: The library is expecting a large bequest. Discussions have been about adding a new addition to the library building.

ROG: The next DSLRT meeting will be in September at the Bloomfield Township Public Library.

RSV: Had to close the youth services desk due to staffing. The City hired a new city manager. The city may be looking into library renovations.

SLC: The following libraries still need to notify Chris with their computer orders: Fraser, Harper Woods, MacDonald, Mount Clemens, Ray, Romeo, and Shelby.

VIII. Public Participation

None.

IX. Adjournment

The meeting adjourned at 11:01 a.m.

X. Next meeting date

The next meeting will be August 10, 2023 at 9:30 a.m. at the Romeo District Library.