

SUBURBAN LIBRARY COOPERATIVE
44750 Delco Blvd
Sterling Heights, Michigan 48313
Board Meeting
June 29, 2023

- I. The meeting was called to order at 6:32 p.m. by Wilma Wagner.
- Trustees present: Amy Wille (Clinton-Macomb), Wilma Wagner (Eastpointe), Marlene Hoeft (Fraser), Eric Walton (Harper Woods), Linda Pillow (Harrison Twp.), Adrienne Hilmon (Lenox) and Stan Lisica (MacDonald).
- Trustees excused: Alana Stump (Lois Wagner).
- Staff present: Mallorie DeVilbiss and Pat Lindsay.
- II. Approval of the Agenda
Motion made by Lisica to approve the Agenda, supported by Wille. Motion Carried.
- III. Approval of the May 25, 2023 Minutes
Motion made by Walton to approve the May 25, 2023 minutes, supported by Hoeft. Motion Carried.
- IV. Public Participation
None
- V. Member Library Concerns:
The Fraser Library is going forward with the purchase of the old library building from the City and will be starting to make repairs soon. They signed a one-year lease at storefront as a temporary location. The library will also be starting their Summer Reading program July 1st. The Harper Woods Library is working on language for a millage renewal to be placed on the November ballot. The Lenox Library received the results from their community survey. They will be having a town hall meeting sometime this fall to look into moving the library to a new location.
- VI. Action Items
- A. Approval of the Bills
1. Payment of the bills for June, 2023 was approved on a motion by Wille, supported by Pillow.
Motion Carried
- B. Budget Reports
Wille made a motion to receive and file the Budget Reports, supported by Walton. Motion Carried.
- C. Investment Report/Finance Committee Report
Pillow made a motion to receive and file the Investment/Finance Committee Report, supported by Walton. Motion Carried.
- D. Director's Evaluation
Mallorie DeVilbiss requested the Board go into a closed session to discuss her evaluation. Wille made a motion for the Suburban Library Cooperative Board enter a Closed Session at 6:46 p.m. supported by Hilmon:
- Wille – Yes
Hilmon – Yes
Lisica – Yes
Pillow – Yes
Walton – Yes
Hoeft – Yes
Wagner – Yes
- Motion Carried.

The Suburban Library Cooperative Board at 7:09 p.m. voted to go back to an Open Session. Mallorie was presented with a paper copy of the results the evaluation forms submitted by the board, staff and member library directors. The Board also asked her to submit a self-evaluation with a list of goals and to present to the Board what she is doing to achieve those goals. The Board will also be working with an attorney on an employment contract to be presented to the Board at its August meeting.

VII. Information Items

A. Director's Report

The Cooperative released an RFP for delivery service, due at the Cooperative by 5 p.m., June 30, 2023. So far only 3 companies have applied. The delivery committee will meet July 7, to discuss the submissions. The Library of Things collection has been purchased, cataloged and processed for circulation. We are waiting on the policy to be discussed at Circ. Roundtable and then sent to the Suburban Library Cooperative Advisory Council for approval. Mallorie attended the ALA annual conference in Chicago.

B. Advisory Council Minutes – June 8, 2023.

VIII. Adjournment

Hoelt moved to adjourn at 7:23 p.m. supported by Wille. Motion Carried.

Respectfully submitted:

Amy Wille, Secretary