

SUBURBAN LIBRARY COOPERATIVE

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Sterling Heights, Michigan 48313

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COUNCIL MINUTES

Suburban Library Cooperative

September 14, 2023

- I. The meeting was called to order by DeVilbiss at 9:35 a.m. at the Mt. Clemens Public Library.
 - Present: Johnson (Center Line) calling in from Center Line, Magness-Eubank (Chesterfield) calling in from Chesterfield, Neal (Clinton-Macomb), Todd (Eastpointe), McDowell (Fraser), Goins (Harrison Twp.), Bogaert (Lenox), Kammer (Lois Wagner) calling in from Richmond, Ryals (MacDonald), Bowman (Mount Clemens), Meeker (Romeo), Harvey (Roseville), Orlando (St. Clair Shores), Turgeon (Sterling Heights), Dumas (Troy), Francis (Utica) calling in from Utica, Urban (Warren) calling in from Warren, DeVilbiss (SLC) and Frezza (SLC)
 - Absent: Smith (Armada), Valyi-Hax (Harper Woods), Bogaert (Lenox), DeMeulenaere (Ray Twp.), and Ester (Shelby Twp.).
 - Guests: Daiva Madjar from OverDrive
- II. Approval of the Agenda.

DeVilbiss amended the agenda to add "Cataloging Volumes" as item 4 under automation system. Meeker made a motion to approve the agenda as amended, supported by Turgeon. Motion Carried.
- III. Approval of the Minutes.

Bowman made a motion to approve the August 10, 2023 minutes, supported by Goins. Motion Carried.
- IV. Guest Speaker: Daiva Madjar, account manager at OverDrive. Talked about RLA (reciprocal lending agreement), its history, and usage. Also spoke briefly about Kanopy and a current promotion
- V. Suburban Library Cooperative Business
 - A. Budget
 1. Revised 22-23 General Fund Budget
Turgeon made a motion to recommend the 2022/23 Revised General Fund Budget to the Suburban Library Cooperative Board, supported by Harvey. Motion Carried.
 2. Revised 22-23 Proprietary Fund Budget
Turgeon made a motion to recommend the 2022/23 Revised Proprietary Fund Budget to the Suburban Library Cooperative Board, supported by McDowell. Motion Carried.
 3. Proposed 23-24 General Fund Budget
Directors requested centralized purchasing be increased by \$15,000 and Other Projects be decreased by the same. Neal made a motion to recommend the 2023/24 Proposed General Fund Budget to the Suburban Library Cooperative Board, supported by Orlando. Motion Carried.
 4. Proposed 23-24 Proprietary Fund Budget
Meeker made a motion to recommend the 2023/24 Proposed Proprietary Fund Budget to the Suburban Library Cooperative Board, supported by McDowell. Motion Carried.
 - B. Automation System
 1. Combined Notices
Turgeon made a motion to approve turning on combined notices, combining overdue and bills notices, supported by Bowman. Motion carried.
 2. Texting Update
DeVilbiss shared that the co-op is aware of frustrations around current text notices. Polaris is exploring a true SMS notice system, but it is not currently available for consortia. The current system is email-to-SMS, which is what is causing the issues. Frezza reported that he has also looked into 3rd party options.
 3. PayPal Payments
DeVilbiss updated the group that PayPal payments are causing some reporting issues, and had a printed

example. Many fees other than late fees (e.g. collection agency, copies/faxing, lost items, and others) do not have an item barcode tied to the transaction, so co-op staff have to guess to whom the fees belong based on patron home library. Discussion ensued regarding whether to keep PayPal payments turned on in the catalog, knowing there are problems with it, or whether it should be turned off. There is no option to turn it off for individual libraries. There was also discussion about alternatives, primarily Square and Envisionware. Meeker made a motion to continue using PayPal and individual libraries can pursue additional, more accurate options if desired. Orlando supported. Motion carried

4. Cataloging Volumes

McDowell shared that she was at the SysMan meeting where this was discussed, and was strongly in support. Meeker made a motion to accept the changes to cataloging volumes, supported by Bowman. Motion carried.

VI. Announcements and Information

A. Advocacy – Everyone

There are several upcoming opportunities for continuing education, including ThinkSpace, MLA, and PLA. SLC will be investigating an option for a group bus to PLA in Columbus. Meeker shared that DSLRT for September is at BTPL and the guest speaker is Nick Tanzi, known as The Digital Librarian. Neal shared that there was a recent letter from several state legislators to MLA voicing support for libraries given the current challenges around intellectual freedom. Neal also reported that CMPL is working on a possible event with John James. Todd reported that Sen. Klinefelt has hosted coffee hours at EPL and it has been a nice partnership.

VII. Member Libraries' Announcements/Concerns

SLC: Thank you to Mount Clemens Public Library for hosting and providing refreshments.

EPL: A current issue with hiring is candidates' ability to pass a drug test, given new marijuana laws in the state.

FRA: Repairs have started on the building, but still exploring other options for the library

MTC: Hosted a Drag Queen Storytime. There was a protest being planned on Facebook, but no protesters showed up. If anything, it boosted attendance. Grand Reopening is Saturday, 9/23.

ROG: Received Board approval to purchase two more sets of lockers. The current lockers are regularly full.

RSV: Hired a new librarian from France and it is working out well. Unconventional means of hiring seems to be more successful for librarians.

VIII. Public Participation

None.

IX. Adjournment

The meeting adjourned at 11:35 a.m.

X. Next meeting date

The next meeting will be October 12, 2023 at 9:30 a.m. at the Suburban Library Cooperative.