

SUBURBAN LIBRARY COOPERATIVE

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COUNCIL MINUTES

Suburban Library Cooperative

June 13, 2024

- I. The meeting was called to order by DeVilbiss at 9:31 a.m. at the Suburban Library Cooperative.
 - Present: Smith (Armada), Johnson (Center Line) calling in from Center Line, Magness-Eubank (Chesterfield) calling in from Chesterfield, Neal (Clinton-Macomb), Bond (Eastpointe), McDowell (Fraser), Valyi-Hax (Harper Woods), Goins (Harrison Twp.), Bogaert (Lenox), Kammer (Lois Wagner) calling in from Richmond, Bowman (Mount Clemens) calling in from Mount Clemens, DeMeulenaere (Ray Twp.) calling in from Ray Twp., Meeker (Romeo), Ester (Shelby Twp.), Fair (St. Clair Shores), Turgeon (Sterling Heights), Dumas (Troy) and Urban (Warren) calling in from Warren, DeVilbiss (SLC), Butner (SLC), Frezza (SLC) and Linsday (SLC).
 - Absent: Harvey (Roseville) and Francis (Utica).
- II. Approval of the Agenda.

The Agenda was approved as presented.
- III. Approval of the Minutes.

The May 9, 2024 minutes, were approved as presented.
- IV. Suburban Library Cooperative Business
 - A. Shared Automation System
 1. Polaris SMS notices

Meeker made a motion to recommend to the Suburban Library Cooperative Board the purchase of Polaris SMS notices (text messaging) with the startup costs of \$10,000 and a yearly fee of \$20,736. The motion was supported by Ester. Motion Carried.
 2. Libcoop email

Turgeon made a motion to recommend to the Suburban Library Cooperative Board the migration of libcoop email notices from Intermedia to Google. SLC would pay for the initial migration costs of \$5,000 and would bill libraries \$4/month for each libcoop account email used on their quarterly automated systems bill. The motion was supported by Smith. Motion carried.
 - B. SLC Internship 2024-2025
 1. Interest in continuing

The directors agreed that there is a continued interest in the SLC internship program. However, they all agreed to change on part of the job posting. The change would read "Completion of at least one semester in an accredited Library of Science Master's program" instead of "Completion of at least 12 credit hours in an accredited Library of Science Master's program". The Eastpointe, Shelby, St. Clair Shores and Warren libraries have expressed interest in having the SLC intern at their library.
 2. Grant proposal

Ester made a motion to recommend that SLC pay the salary of the SLC intern for one participating library for up to three months to the Suburban Library Cooperative Board. The total costs of approximately \$4,000 would be paid from the Other Projects line item. The motion was supported by Meeker. Motion Carried.
 - C. SLC Tagline

Three Tagline options were presented to the directors. Option 1: Better together; Option 2: Libraries with a shared vision; Option 3: Connected libraries, more possibilities. Turgeon made a motion to select option 3 – Connected libraries, more possibilities as the new SLC Tagline. The motion was supported by Goins. Motion Carried.
- V. Announcements and Information
 - A. Advocacy – Everyone

Nominations for MLA's Michigan Library Awards will be open until July 12th. Michigan Cooperative Directors Association will be holding a webinar June 25th with Foster, Swift, Collins & Smith, P.C. about the new rulings regarding library website accessibility. Please feel free to share this information with your staff. The webinar will also be recorded. The next DSLRT meeting will be September 20th at the Redford Township District Library.
- VI. Member Libraries' Announcements/Concerns

SLC: The Cooperative will be creating a marketing list serve. Please let your staff know, so that any interested persons

can be included. Mallorie and Rylie will begin visiting member libraries soon. The focus will be on marketing.

CHE: Will be hiring a marketing person, had 77 applicants for the position. The assistant director was sent to training for fundraising.

CMM: Renovations at the Clinton-Macomb Library – Main Branch are underway. Expecting at least one year for completion.

EPL: Welcome Abby Bond, new library director. The posting for the assistant director's position closed this week. The library is starting plans for renovations.

FRA: Per the city, the old Fraser Library was inspected to see if it could be restored.

HPW: The lower level of the library is now open to the public. Have started meetings and programming. The Heritage Room still needs some work. Will be changing it to focus on archives.

ROG: Starting space needs assessment for the Graubner Library.

SCS: Starting talks with architects about library renovations. Construction could start as soon as January 2025.

TPL: Progress is being made regarding a new library building.

VII. Public Participation

None.

IX. Adjournment

The meeting adjourned at 10:41 a.m.

X. Next meeting date

The next meeting will be August 8, 2024 at 9:30 a.m. at the Suburban Library Cooperative. Michelle Bradley from the Library of Michigan will be the guest speaker.