SUBURBAN LIBRARY COOPERATIVE
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COUNCIL MINUTES
Suburban Library Cooperative
September 10, 2026

I. The meeting was called to order by McKinney at 9:32 a.m.at the Suburban Library Cooperative.

Present: Crocker (Armada) calling in from Armada, Johnson (Center Line) calling in from Center Line, Magness-Eubank (Chesterfield) calling in from Chesterfield, Neal (Clinton-Macomb), Bond (Eastpointe), McDowell (Fraser) calling in from Fraser, Goins (Harrison Twp.), Bowman (Mount Clemens) calling in from Mount Clemens, DeMeulenaere (Ray Twp.) calling in from Ray Twp., Meeker (Romeo), Harvey (Roseville), Ester (Shelby Twp.), Turgeon (Sterling Heights), Dumas (Troy), Francis (Utica) calling in form Utica, McCarville (Warren), McKinney (SLC), Frezza (SLC) and Linsday (SLC).

Absent: Guyman (Harper Woods), Bogaert (Lenox), Kammer (Lois Wagner), Valyi-Hax (MacDonald) and Fair (St. Clair Shores).

II. Approval of the Agenda.
Turgeon made a motion to approve the agenda as presented, supported by Goins. Motion Carried

III. Approval of the Minutes.
The August 13, 2026 minutes were approved on a motion by Bond, supported by Turgeon. Motion Carried.

IV. Cooperative Business

A. Paid Fees Disbursement Policy
Turgeon made a motion to approve the Paid Fees Disbursement Policy as presented. The motion was supported by Bond. Motion Carried.

B. Records Retention Policy
Meeker made a motion to recommend the Records Retention Policy to the Suburban Library Cooperative Board as presented. The motion was supported by Harvey. Motion Carried. Amy can help with any reports needed.

C. Borrowing Policy
Harvey made a motion to approve the Borrowing Policy as presented. The motion was supported by Meeker. Motion Carried.

D. Michigan Privacy Act
There were some questions about what libraries can reveal or what is an acceptable response to some questions regarding library patrons with the non-shared system libraries. Turgeon made a motion to approve and sign the attached documents regarding the Michigan Privacy Act, supported by Neal. Motion Carried. The Council has requested that we invite Anne Seurynck to a future Advisory Council meeting to discuss specific situations.

E. Revised Proprietary Fund Budget FY 2025-2026
Ester made a motion to recommend the revised 2025-2026 Proprietary Fund Budget to the Suburban Library Cooperative Board as presented. The motion was supported by Meeker. Motion Carried.

F. Revised General Fund Budget FY 2025-2026
Turgeon made a motion to recommend the Revised General Fund Budget to the Suburban Library Cooperative Board, with the change of transferring an additional $10,000 into Centralized Purchasing. The amount going into Fund Balance will be reduced from $12,528 to $2,528. The motion was supported by Bond. Motion Carried.

G. Proposed Proprietary Fund Budget 2026-2027
Ester made a motion to recommend a revised Proposed 2026-2027 Proprietary Fund Budget, changing the salaries line item to include a 5% increase, from the 3% recommended to Council. The motion was supported by Bond. Motion Carried.

H. Proposed General Fund Budget 2026-2026
Ester made a motion to recommend a revised Proposed 2026-2027 General Fund Budget, changing the salaries line item to include a 5% increase, from the 3% recommended to Council, and increasing the amount taken from Fund Balance from $21,000 to $25,000. The motion was supported by Bond. Motion Carried.

I. SLC Board Members: How to Find Volunteers

Finding qualified board members can be difficult for any library or organization. Does your library have any tip to share on how to recruit board members? The Council discussed changing the Cooperative's Plan of Service to allow a member library's director to serve on the Cooperative Board, if they are unable to find a member of their board or community who is willing to serve. Ester made a motion to recommend to the Suburban Library Cooperative Board a change in the Suburban Library Cooperative's Plan of Service to allow a member library director as an option to serve on the Cooperative's Board. The motion was supported by Meeker. Motion Carried.

V. Announcements/Concerns:

A. Advocacy –Everyone

This year's MLA annual conference is in Novi from October 28 – 30. MLA Advocacy Day will be May 4, 2027. There will be a ballot proposal on convene a Michigan Constitional Convention, if approved Penal Fines for libraries may be affected. The Clinton-Macomb Library is participating in the Next Chapter Internship program again this year. The next DSLRT meeting will be at the Roseville Library next Friday.

VI. Member Libraries' Announcement/Concerns:

SLC: Whenever a library is even considering making any changes regarding technology, building renovations, etc., please call SLC first. Also, the Cooperative will reach out to new library directors about all the services we can provide.

EPL: The library is currently working on a Master Plan. Found some old renderings of the original library. The building has been added to or undergone renovations at least four different times.

FRA: There will be an item at the City's Council meeting recommend a bond for the old library building. Environmental testing will be done on the old building to develop a plan on what needs to be done. Is any library participating in the Great MI Read program this year?

HTL: The Township received a grant for timber for construction/renovations of township building, including the library.

ROG: Construction at the library is moving along. The new meeting rooms should be complete hopefully by the end of this month.

RSV: The library still has punch list items that need to be addressed five months after the renovations were completed.

SHL: The library is participating in a program through Utica Schools and the City's Parks & Rec department to provide internships and job training for special needs students. The City has approved solar panels for all city buildings, including the library.

WPL: Work on the new Richard Palmer Branch Library is progressing, with an estimated opening date sometime in February 2027. Funding for staff and an opening collection will be on next week's Council agenda. The library is going out for bid on a Strategic Plan. The library's millage renewal will be scheduled for March 2028 ballot.

VII. Public Participation

None

VIII. Adjournment

The meeting adjourned at 11:07

VIII. Next meeting date: The next meeting will be October 8, 2026 at 9:30 a.m. at the Suburban Library Cooperative.